

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, January 17, 2023, 3:00 P.M.

MINUTES

Meeting conducted by teleconference under the provisions of Executive Order N-29-20.

The meeting was conducted by teleconference pursuant to the Brown Act Waivers provided for under the Governor’s Executive Orders in response to COVID-19 State of Emergency as well as the District Board room. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Gordon Johnson, Stephen Brown, David Moritz, Gerrie Kilburn

DIRECTORS ABSENT: Tom Majich

STAFF PRESENT: (In-Person): Interim GM, Martin Aragon; Field Staff; Chris Burt & Michele Ferrell

PUBLIC PRESENT: NONE

1. CALL TO ORDER:

Chairman Johnson called the meeting to order at 3:02 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. TELECONFERENCING OF BOARD MEETING:

Director Kilburn motioned to adopt Resolution 2013-1-17 and was seconded by Director Brown. It was motioned/seconded/carried unanimously – (Kilburn / Brown – 4 Aye/0 Nay /0 Abstain/1 Absent - Majich)

3. PUBLIC COMMENT: NONE

4. RESOLUTION 2023-1-17 ENGINEERING SOLUTIONS SERVICES GRANT APPLICATION:

Director Brown motioned to adopt Resolution 2013-1-17 and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Brown / Kilburn – 4 Aye/0 Nay /0 Abstain/1 Absent - Majich)

5. REVIEW OF MINUTES:

Director Brown motioned to approve the **December 6, 2022** Minutes for filing and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Brown / Kilburn – 4 Aye/ 0 Nay /0 Abstain/1 Absent - Majich)

Director Kilburn motioned to approve the **December 8, 2022** Minutes for filing and was seconded by Director Brown. It was motioned/seconded/carried unanimously – (Kilburn / Brown – 4 Aye/ 0 Nay /0 Abstain/1 Absent - Majich)

Director Brown motioned to approve the **December 20, 2022** Minutes for filing and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Brown / Kilburn – 4 Aye/ 0 Nay /0 Abstain/1 Absent - Majich)

Director Brown motioned to approve the **December 30, 2022** Minutes for filing and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Brown / Kilburn – 4 Aye/ 0 Nay /0 Abstain/1 Absent - Majich)

6. CLOSED SESSION – GM RECRUITMENT: Pursuant to Government Code Section § 54957(b)(1):

Title: General Manager

7. REPORT ON CLOSED SESSION:

Discussion Outcome:

Chairman Johnson announced the closed session concluded and no action was taken.

8. REVIEW OF FINANCIAL REPORTS:

Director Moritz reviewed the December 2022 financial reports.

A motion to approve the Financial reports was deferred to the February Regular Meeting.

9. INFORMATION ITEMS:

City of Alhambra – The payment for the leased water rights will be made in late January.

The Board recommended the renewal of leased water rights with the City of Alhambra take place in October of each year. By doing so, the agreement will be reflected in the Raymond Basin Management Board annual report.

Fluoride Variance – Staff will continue to develop the schematic illustrating the tunnel water integration into the water system.

Vector Solutions – Target Solutions has updated the AB1234 Ethics course to meet the State of California compliance requirements.

10. INFORMATION ITEMS:

Advanced Meter Infrastructure (AMI Project)- The Subeca workshop is tentatively scheduled for 1/31/2023. The Board proposed that a quick set up guide be created and available to the pilot group and customers when rollout begins.

Customer Outreach – Fall Newsletter- Director Brown spoke with CV Strategies and recommended that the lead item reflect the introduction of the new General Manager and the second item would be the impact of our recent storms on the drought.

11. DIRECTOR REQUESTS, REPORTS OR COMMENTS:

Director Johnson requested that a Special Meeting be scheduled for 1/24/2023.

12. ADJOURNMENT:

Chairman Johnson adjourned the meeting at 5:45 P.M.

Prepared and submitted by,

Martin Aragon

Martin Aragon

Office Manager/Board Clerk

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the District office 48 hours prior to the meeting at 626-797-6295. Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the agenda packet is available for public review at the District office or online at the District's website <https://kinneloairrigationdistrict.info>.
