

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, October 18, 2022
3:00 P.M.

AGENDA

This meeting will be conducted at the District office in accordance with the Brown Act and the Governor's Executive Orders N-25-20 (Mar. 12, 2020), N-29-20 (Mar. 17, 2020), N-08-21 (Jun. 11, 2021) and AB 361 which waive the Brown Act provisions found in Govt. Code section 54953(b)(3) which require the physical presence of the members, the clerk, or other personnel of the body, or the public, as a condition of participation in, or quorum for, a public meeting and allow teleconferencing. Face coverings may be required for attendance at the office. Public comment may be made in person or submitted via email to kinneloa@outlook.com prior to the meeting and any information submitted will become part of the official record. The public may participate at the office or via computer or telephone using the following information:

<https://us02web.zoom.us/j/85061795151?pwd=QURaWGV5Lzg3dmEvcGx1Ujl6akRHdz09>

Meeting ID: 850 6179 5151

Passcode: 156331

Telephone: 669 900 9128

1. **CALL TO ORDER** – 3:00 P.M.
 - a. Declaration of a quorum
 - b. Review of agenda

2. **TELECONFERENCING OF BOARD MEETING**– Board to consider continuing to waive certain provisions of the Brown Act as permitted by AB 361 during the COVID-19 emergency
Recommended Action: Board to decide whether to extend the provisions of Resolution 2020-1-18 for 30 days by adopting Resolution 2022-10-18

3. **PUBLIC COMMENT** - Comments from the Public regarding items on the Agenda or other items within the jurisdiction of the District
In compliance with the Brown Act, the Board cannot discuss or act on items not on the Agenda. However, Board Members or District Staff may acknowledge Public comments, briefly respond to statements or questions posed by the Public, ask a question for clarification, or request Staff to place item on a future Agenda (Government Code section §54954.2)

4. **REVIEW OF MINUTES** – September 20, 2022, Regular Meeting; September 29, 2022, Special Meeting.
Recommended Action: Review and approve motion to file

5. **REVIEW OF FINANCIAL REPORTS** – September 30, 2022
Recommended Action: Review and approve motion to file

6. **OPTIONS FOR PERFORMANCE OF GENERAL MANAGER FUNCTIONS** – *Discussion Topic.*

7. **TRANSITION COMMITTEE REPORTS AND DISCUSSION** – Board to Discuss any issues related to the transition in General Managers and take action as necessary.
 - a. GM Recruitment Status
 - b. Acknowledgment of Staff Efforts During Transition Period

8. INFORMATION ITEMS—

- a. Engineering Solutions Services.
- b. Fluoride Variance

9. PROJECT UPDATES – Staff to provide oral reports

- a. Advanced Meter Infrastructure (AMI) Project
- b. Brown/Glen Pipeline
- c. Customer Outreach – Fall Newsletter
- d. PWAG activities
- e. OSHA Hearing

10. DIRECTOR REQUESTS, REPORTS OR COMMENTS –

In accordance with Government Code §54954.2 Directors may make brief announcements or brief reports on their own activities. Directors may ask a question for clarification, provide a reference to staff or other resources for information, request staff to report back to the Directors at a subsequent meeting, or act to direct staff to place a matter of business on a future agenda.

11. CALENDAR – November 15, 2022 December 20, 2022 January 17, 2023

12. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the District office 48 hours prior to the meeting at 626-797-6295. Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the agenda packet is available for public review at the District office or online at the District's website <https://kinneloairrigationdistrict.info>.

RESOLUTION 2022-10-18

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE KINNELOA IRRIGATION DISTRICT
EXTENDING THE TIME DURING WHICH THE DISTRICT MAY CONTINUE TO MEET IN
ACCORDANCE WITH RESOLUTION 2022-01-18 AND WITHOUT COMPLIANCE WITH
GOVERNMENT CODE SECTION 54953(B)(3)**

WHEREAS this District has previously approved Resolution 2022-10-18 authorizing remote teleconference meetings; and

WHEREAS the COVID-19 state of emergency declared by the Governor is ongoing; and

WHEREAS the District wants to follow the health and safety recommendations of state and local health officials to reduce the spread of the COVID-19 virus.

NOW THEREFORE, IT IS RESOLVED that the Board extends the provisions of Resolution 2022-01-18 for thirty days in accordance with Government Code Section 54953(e).

PASSED, APPROVED AND ADOPTED THIS EIGHTEENTH DAY OF OCTOBER 2022.

SIGNED: _____
Chair

ATTEST: _____
Secretary

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, September 20, 2022, 3:00 P.M.

MINUTES

Meeting conducted by teleconference under the provisions of Executive Order N-29-20.

The meeting was conducted by teleconference pursuant to the Brown Act Waivers provided for under the Governor’s Executive Orders in response to COVID-19 State of Emergency as well as the District Board room. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Stephen Brown, Gordon Johnson, Gerrie Kilburn, Tom Majich & David Moritz

DIRECTORS ABSENT: None

STAFF PRESENT: (In-Person): General Office Manager, Martin Aragon; Field Staff; Chris Burt & Michele Ferrell

PUBLIC PRESENT: None

1. CALL TO ORDER:

Chairman Johnson called the meeting to order at 3:00 pm and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. TELECONFERENCING OF BOARD MEETING:

The GM presented the Resolution 2022-09-20 to re-establish the conditions required for conducting meetings based upon the Resolution introduced on January 18, 2022.

3. PUBLIC COMMENT: None

4. REVIEW OF MINUTES:

Director Brown motioned to approve the **August 2, 2022**, Special Meeting Minutes for filing with revisions and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Brown / Kilburn – 5 Aye/ 0 Nay /0 Abstain)

Director Brown motioned to approve the **August 16, 2022**, Regular Meeting Minutes for filing with revisions and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Brown / Kilburn – 5 Aye/ 0 Nay /0 Abstain)

Director Kilburn motioned to approve the **August 30, 2022**, Special Meeting Minutes for filing with revisions and was seconded by Director Brown. It was motioned/seconded/carried unanimously – (Kilburn / Brown – 5 Aye/ 0 Nay /0 Abstain)

5. REVIEW OF FINANCIAL REPORTS:

Director Moritz reviewed the July 2022 financial reports.

Director Majich motioned to approve the financial reports for filing and was seconded by Director Brown. It was motioned/seconded/carried unanimously – (Majich / Brown – 5 Aye/ 0 Nay /0 Abstain)

6. PROPOSED BUDGET FOR 2023:

The Board directed staff to review maintenance projects that are considered priority and update the budget to include those cost. The Board will consider the budget for approval at the Special meeting on September 29, 2022.

7. TRANSITION COMMITTEE REPORTS AND DISCUSSION:

The Business Oversight Committee: Questions and answers were discussed during review of the previous items.

GM Recruitment Committee: Advertisement of the open Executive position has been approved and will be released with a brochure on September 26, 2022. The advertisement will be available for five weeks and will conclude on November 4, 2022.

8. PROPOSED INTERIM ORGANIZATION CHART:

Chairman Johnson reviewed and discussed the proposed interim chart.

Director Brown motioned to approve the Interim Organization Chart and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Brown / Kilburn – 5 Aye/ 0 Nay /0 Abstain)

9. INFORMATION ITEMS:

ENGINEERING SOLUTIONS SERVICES

The Board directed the acting GM to execute an agreement with Engineering Solutions Services not to exceed \$25,000.00.

Director Majich reported a cost of \$12 - \$15K may be necessary to support the entire grant process for the Brown/Glen Project. Concurrently, Engineering Solution Services will be exploring grant opportunities to upgrade the District's fluoride treatment process.

FLUORIDE VARIANCE

Chairman Johnson recognized that an assessment of the proposed sites for upgraded fluoride blending could help to determine what components would be required, how many tunnels would be included,

10. APPOINTMENT OF ACWA JPIA REPRESENTATIVE AND ALTERNATE TO PARTICIPATE IN SEMIANNUAL BOARD MEETINGS:

Director Kilburn motioned to appoint Director Majich as the ACWA JPIA and Director Brown as the alternate to participate in Semiannual Board Meetings and was seconded by Director Moritz. It was motioned/seconded/carried unanimously – (Kilburn / Moritz – 5 Aye/ 0 Nay /0 Abstain)

11. PROJECT UPDATES:

ADVANCED METER INFRASTRUCTURE (AMI) PROJECTS

Subeca personnel will return the week of October 4, 2022, to install the remaining Subeca devices.

The Board requested the list of originally selected customers included in the pilot group. The list may be modified to develop a more representative sample.

CUSTOMER OUTREACH – FALL NEWSLETTER

Director Brown indicated that CV Strategies present Mel Matthews with questions requesting what he considers as his most memorable achievements here at the District and a short update regarding the Subeca progress to be included in the Fall newsletter.

12. DIRECTOR REQUESTS, REPORTS OR COMMENTS:

Chairman Johnson discussed his visit to the ACWA Region 8 event. One of the topics included the need for water agencies to cooperate with one another to reduce the negative effects of water shortages.

13. ADJOURNMENT:

**Chairman Johnson adjourned the meeting at 5:00 PM.
Prepared and submitted by,**

Martin Aragon

**Martin Aragon
Office Manager/Board Clerk**

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KINNELOA IRRIGATION DISTRICT

Special Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Thursday, September 29, 2022, 3:00 P.M.

MINUTES

Meeting conducted by teleconference under the provisions of Executive Order N-29-20.

The meeting was conducted by teleconference pursuant to the Brown Act Waivers provided for under the Governor’s Executive Orders in response to COVID-19 State of Emergency as well as the District Board room. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Gordon Johnson, Stephen Brown, David Moritz, Tom Majich & Gerrie Kilburn

DIRECTORS ABSENT: None

STAFF PRESENT: (In-Person): Office Manager, Martin Aragon; Field Staff; Chris Burt & Michele Ferrell

PUBLIC PRESENT: None

1. CALL TO ORDER:

Chairman Johnson called the meeting to order at 3:00 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. PROPOSED BUDGET FOR 2023:

Director Brown motioned to approve the Proposed Budget for 2023 and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Brown / Kilburn – 5 Aye/ 0 Nay /0 Abstain)

3. ADJOURNMENT:

Chairman Johnson adjourned the meeting at 3:15pm.

Prepared and submitted by,

Martin Aragon

Martin Aragon

Office Manager/Board Clerk

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Kinneloa Irrigation District
Income Statement for the Nine Months Ending September 30, 2022

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
4000 Water Sales	188,531.89	150,000.00	38,531.89	1,322,226.43	1,161,000.00	161,226.43
4015 Wholesale Water Sales	11,887.32	0.00	11,887.32	61,075.22	75,000.00	(13,924.78)
4020 Service/Installation Charges	90.59	833.33	(742.74)	22,883.82	7,499.97	15,383.85
4025 Asset Sale/Miscellaneous	0.00	0.00	0.00	2,000.00	0.00	2,000.00
4035 Interest-Reserve Fund	3,007.99	583.33	2,424.66	14,055.58	5,249.97	8,805.61
4036 Unrealized Gain(Loss)-CalTRU	(17,179.01)	2,083.33	(19,262.34)	(63,632.07)	18,749.97	(82,382.04)
Total Revenues	186,338.78	153,499.99	32,838.79	1,358,608.98	1,267,499.91	91,109.07
Expenses						
5000 Leased Water Rights	0.00	0.00	0.00	63,135.00	63,135.00	0.00
5005 Electricity	18,536.23	15,000.00	3,536.23	136,043.36	115,000.00	21,043.36
5010 Maintenance/Repair Supplies	646.34	2,250.00	(1,603.66)	28,261.69	22,750.00	5,511.69
5011 Material and Labor for Install	0.00	833.33	(833.33)	31,750.00	7,499.97	24,250.03
5012 Safety Equipment	93.33	166.67	(73.34)	598.03	1,500.03	(902.00)
5015 Operations Labor	26,267.88	25,133.33	1,134.55	222,287.36	226,199.97	(3,912.61)
5016 Operations OT	1,638.00	1,291.67	346.33	14,494.56	11,625.03	2,869.53
5020 Stand-by Compensation	900.00	915.00	(15.00)	7,950.00	8,235.00	(285.00)
5022 Training/Certification	350.00	133.33	216.67	1,388.00	1,199.97	188.03
5025 Water Treatment/Analysis	1,796.80	2,083.33	(286.53)	24,676.93	18,749.97	5,926.96
5030 Maintenance/Repair Contractors	5,700.62	11,666.67	(5,966.05)	82,291.75	105,000.03	(22,708.28)
5034 Equipment Maintenance	0.00	1,666.67	(1,666.67)	16,767.42	15,000.03	1,767.39
5035 Vehicle Maintenance	0.00	1,333.33	(1,333.33)	2,734.52	11,999.97	(9,265.45)
5036 Fuel	2,116.64	1,666.67	449.97	17,820.08	15,000.03	2,820.05
5045 Insurance-Workers Comp.	4,519.19	5,000.00	(480.81)	9,885.05	15,000.00	(5,114.95)
5046 Insurance-Liability	1,471.16	1,416.67	54.49	14,284.09	12,750.03	1,534.06
5048 Insurance-Property	312.56	208.33	104.23	2,469.36	1,874.97	594.39
5049 Insurance-Medical	4,048.67	8,604.17	(4,555.50)	57,310.68	77,437.53	(20,126.85)
6000 Engineering Services	1,180.00	2,958.33	(1,778.33)	34,139.45	38,624.97	(4,485.52)
6005 Watermaster Services	1,318.00	1,333.33	(15.33)	11,780.48	11,999.97	(219.49)
6015 Administrative Salary	38,712.80	13,216.67	25,496.13	153,798.40	118,950.03	34,848.37
6017 Administrative Travel	0.00	250.00	(250.00)	122.79	2,250.00	(2,127.21)
6020 Board Compensation	600.00	700.00	(100.00)	4,350.00	6,300.00	(1,950.00)
6021 Administrative & Board Exp.	0.00	83.33	(83.33)	6.65	749.97	(743.32)
6022 Board of Directors Election	0.00	0.00	0.00	344.22	0.00	344.22
6024 Customer/Public Info. Prog.	200.00	333.33	(133.33)	13,280.32	2,999.97	10,280.35
6025 PERS - KID	2,987.35	4,000.00	(1,012.65)	33,990.57	36,000.00	(2,009.43)
6030 Social Security - KID	4,314.28	3,000.00	1,314.28	29,922.51	27,000.00	2,922.51
6031 Medicare - KID	1,359.66	708.33	651.33	7,348.79	6,374.97	973.82
6035 Office/Computer Supplies	0.00	583.33	(583.33)	6,036.93	5,249.97	786.96
6036 Postage/Delivery	0.00	416.67	(416.67)	2,633.39	3,750.03	(1,116.64)
6040 Professional Dues	596.83	1,333.33	(736.50)	5,594.59	11,999.97	(6,405.38)
6045 Legal Services	2,469.08	1,250.00	1,219.08	27,860.72	11,250.00	16,610.72
6050 Telephone	239.94	375.00	(135.06)	2,759.46	3,375.00	(615.54)
6051 Mobile Communications	158.83	41.67	117.16	1,394.73	375.03	1,019.70

Kinneloa Irrigation District
Income Statement for the Nine Months Ending September 30, 2022

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
6052 Pagers	35.34	41.67	(6.33)	501.48	375.03	126.45
6053 Internet Service	109.98	133.33	(23.35)	979.82	1,199.97	(220.15)
6059 Computer Software Maintenance	493.49	1,000.00	(506.51)	7,172.02	9,000.00	(1,827.98)
6061 Office Equipment Maintenance	0.00	83.33	(83.33)	0.00	749.97	(749.97)
6065 Accounting Services	0.00	0.00	0.00	700.00	7,000.00	(6,300.00)
6070 Office & Accounting Labor	13,068.08	10,916.67	2,151.41	95,822.24	98,250.03	(2,427.79)
6075 Professional/Contract Services	6,297.53	2,333.33	3,964.20	28,651.44	20,999.97	7,651.47
6080 Administrative Fees	836.48	1,036.67	(200.19)	7,728.50	9,330.03	(1,601.53)
6081 Permits/Fees	408.66	1,250.00	(841.34)	8,110.77	11,250.00	(3,139.23)
6086 Taxes - Sales/Use	0.00	291.67	(291.67)	0.00	2,625.03	(2,625.03)
6088 Interest Expense	0.00	0.00	0.00	27,054.71	26,371.98	682.73
6120 Bank Service Charges	978.55	833.33	145.22	8,367.16	7,499.97	867.19
Total Expenses	144,762.30	127,872.49	16,889.81	1,254,600.02	1,211,859.39	42,740.63
Net Income	41,576.48	25,627.50	15,948.98	104,008.96	55,640.52	48,368.44
Other Expenditures						
1511 WaterTreatment Plant	0.00	500.00	(500.00)	3,115.51	4,500.00	(1,384.49)
1512 Water Meters	0.00	0.00	0.00	194,074.58	187,000.00	7,074.58
1514 Computer/Office Equipment	0.00	330.00	(330.00)	1,325.64	4,040.00	(2,714.36)
2400 Installment Purchase Agreement	0.00	0.00	0.00	73,046.27	73,729.00	(682.73)
Total Other Expenditures	0.00	830.00	(830.00)	271,562.00	269,269.00	2,293.00
Total Increase or (Drawdown)	41,576.48	24,797.50	16,778.98	(167,553.04)	(213,628.48)	46,075.44

Kinneloa Irrigation District
Balance Sheet as of September 30, 2022

ASSETS

Current Assets

1010	Checking-Wells Fargo Bank	\$ 90,842.19
1012	Reserve Fund-LAIF	128,654.53
1014	Reserve Fund-CalTRUST	1,705,948.62
1016	Accrued Interest-LAIF	730.74
1100	Accts. Receivable-Water Sales	30,908.13
1190	Allowance for Bad Debts	(771.48)
1200	Inventory	20,000.00
1340	Accrued Water Sales	201,571.92
1350	Prepaid Insurance	1,266.44
1360	Prepaid Expenses	11,447.24

Total Current Assets

2,190,598.33

Property and Equipment

1501	Water Rights	52,060.41
1503	Land Sites	96,700.08
1504	Water Mains	4,010,066.35
1505	Water Tunnels	737,474.60
1506	K-3 Well	89,543.06
1507	Improvement District #1	602,778.12
1508	Mountain Property	6,620.00
1509	Wilcox Well/Wilcox Booster	94,030.98
1510	Interconnections	14,203.27
1511	Water Treatment Plant	206,569.07
1512	Water Meters	358,975.71
1513	Electrical/Electronic Equip.	256,918.72
1514	Computer/Office Equipment	75,658.84
1515	Vehicles & Portable Equipment	308,656.75
1516	Water Company Facilities	104,222.20
1517	KID Office	64,899.78
1518	Shaw Ranch	280,789.92
1519	Dove Creek Project	487,383.87
1520	Glen Reservoir/Booster	24,190.86
1521	Kinneloa Ridge Project	690,492.58
1522	Eucalyptus Booster Station	532,342.43
1526	Vosburg Booster	1,647,215.66
1527	SCADA Equipment	362,117.90
1528	Tanks and Reservoirs	119,491.90
1529	Holly Tanks	181,113.76
1530	Tools	6,273.13
1600	Accum. Depreciation	(5,933,805.76)

Total Property and Equipment

5,476,984.19

Other Assets

1901	PERS-Deferred Outflows	64,858.00
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Total Assets

\$ 7,732,440.52

Kinneloa Irrigation District
Balance Sheet as of September 30, 2022

LIABILITIES AND CAPITAL

Current Liabilities

2000	Accounts Payable	\$	44,791.59
2230	Special Payroll Deduction		353.00
2271	Deposits-Construction Meters		1,700.00
2272	Job Deposits		900.00
2275	Deposits-Water Customers		255.02
2290	Accrued Vacation		13,237.40
			13,237.40
	Total Current Liabilities		61,237.01

Long-Term Liabilities

2400	Installment Purchase Agreement		1,378,024.92
2801	PERS- Net Liability		100,903.50
2901	PERS- Deferred Inflows		160,498.00
			160,498.00
	Total Long-Term Liabilities		1,639,426.42
	Total Liabilities		1,700,663.43

Capital

3040	Fund Balance		5,927,768.13
	Net Income		104,008.96
			104,008.96
	Total Capital		6,031,777.09
	Total Liabilities & Capital	\$	7,732,440.52

Kinneloa Irrigation District
Statement of Cash Flow
For the Nine Months Ended September 30, 2022

	Current Month	Year to Date
Cash Flows from Operating Activities		
Net Income	\$ 41,576.48	\$ 104,008.96
<i>Adjustments to reconcile net income to net cash provided by operating activities</i>		
1100 Accts. Receivable-Water Sales	(621.30)	(6,054.93)
1101 Accts. Receiv.-Service Charges	1,250.00	0.00
1340 Accrued Water Sales	(29,673.51)	(61,832.48)
1350 Prepaid Insurance	1,783.72	11,959.11
1360 Prepaid Expenses	2,731.40	11,592.70
2000 Accounts Payable	(1,600.87)	(187.29)
2230 Special Payroll Deduction	353.00	353.00
2260 Med./Dental-Withhold-Employee	192.69	0.00
2271 Deposits-Construction Meters	0.00	1,700.00
2272 Job Deposits	0.00	(900.00)
2290 Accrued Vacation	(12,787.20)	(12,787.20)
	(38,372.07)	(56,157.09)
Total Adjustments	(38,372.07)	(56,157.09)
Net Cash Provided by Operations	3,204.41	47,851.87
 Cash Flows from Investing Activities		
<i>Used for</i>		
1511 WaterTreatment Plant	0.00	(3,115.51)
1512 Water Meters	0.00	(195,984.38)
1514 Computer/Office Equipment	0.00	(1,325.64)
	0.00	(200,425.53)
Net Cash Used in Investing	0.00	(200,425.53)
 Cash Flows from Financing Activities		
<i>Proceeds from</i>		
<i>Used for</i>		
2400 Installment Purchase Agreement	0.00	(73,046.27)
2801 PERS- Net Liability	0.00	(43,551.48)
	0.00	(116,597.75)
Net Cash Used in Financing	0.00	(116,597.75)
Net Increase (Decrease) in Cash	\$ 3,204.41	\$ (269,171.41)
 Summary		
Cash Balance at End of Period	\$ 1,926,176.08	\$ 1,926,176.08
Cash Balance at Beg. of Period	(1,922,971.67)	(2,193,437.69)
Net Increase (Decrease) in Cash	\$ 3,204.41	\$ (267,261.61)

Kinneloa Irrigation District
Check Register
September 1, 2022 to September 30 , 2022

Date	Check #	Payee	Amount	Description
9/9/22	10311	Aramark Uniform Services	84.34	Towel - Rent and Service Charge
9/9/22	10312	American Water Works Assoc.	473.00	Professional Dues
9/9/22	10313	BrightView Landscape Services	1,625.52	Landscape Maintenance
9/9/22	10314	Clinical Lab of San Bernardino	370.00	Water Quality Analysis /Fluoride
9/9/22	10315	Underground Service Alert	32.75	Digalert
9/9/22	10316	Geotab USA, Inc	98.75	Vehicle Maintenance
9/9/22	10318	Public Water Agencies Group	289.08	Emergency Preparedness Program
9/9/22	10319	Ultimate Cleaning Solutions, Inc.	90.00	Monthly Janitorial Services
9/9/22	10320	Utility Service Co., Inc.	5,700.62	Monthly Tank Maintenance
9/9/22	10321	ACWA-JPIA	4,060.94	Health Benefits for October 2022
9/9/22	EFT5389	CA Public Employees Ret. Sys.	7,804.53	KID & Employee Retirement Contributions
9/9/22	EFT5390	Southern California Edison Co.	13,814.43	Electricity - District / K3 Pumping
9/9/22	EFT5391	Spectrum	349.92	Internet Services
9/9/22	EFT5392	Streamline	200.00	Website Services
9/9/22	EFT5393	Umpqua Bank	3,343.54	Credit Card Payment - See Attached Detail
9/9/22	EFT5394	VeriCheck, Inc.	144.01	E-check Processing Fees
9/15/22	EFT5395	Bernadette C. Allen	883.12	Salary
9/15/22	EFT5396	Arthur M. Aragon	2,077.53	Salary
9/15/22	EFT5397	Christopher A. Burt	3,036.40	Salary
9/15/22	EFT5398	Michele M. Ferrell	2,926.01	Salary
9/15/22	EFT5399	Juan R. Tello	1,488.53	Salary
9/15/22	EFT5400	Brian L. Fry	2,097.76	Salary
9/15/22	EFT5401	Melanie E. Timoteo	1,694.59	Salary
9/15/22	EFT5402	Christopher A. Burt	300.00	Salary
9/15/22	EFT5403	Juan R. Tello	353.00	Salary
9/15/22	EFT5404	Automatic Data Processing, Inc.	6,612.10	Payroll Taxes & Withholdings
9/21/22	EFT5405	Melvin L. Matthews	27,598.72	Separation Payment
9/21/22	EFT5406	Automatic Data Processing, Inc.	26,341.63	Payroll Taxes & Withholdings
9/23/22	10322	Applied Technology Group, Inc.	120.00	PWAG - Emergency Radio Communication
9/23/22	10323	Aramark Uniform Services	84.34	Towel - Rent and Service Charge
9/23/22	10324	Bob Murray & Associates	4,000.00	Professional Services - Executive Search
9/23/22	10325	Civiltec Engineering, Inc.	1,180.00	Water Main to 1850 Kinneloa Canyon Rd
9/23/22	10326	Clinical Lab of San Bernardino	130.00	Water Quality Analysis / General Physical & Fluoride
9/23/22	10327	Michele Ferrell	350.00	CLA VAL 2-day course and Mileage Reimbursement
9/23/22	10328	Foothill Municipal Water District	836.48	Administrative Fee & (O&M charge)
9/23/22	10329	Hill Brothers Chemical Co.	1,052.80	120 - Gallon Bottles of Sodium Hypochlorite
9/23/22	10330	Lagerlof, LLP	2,180.00	Legal Services
9/23/22	10331	Weck Laboratories, Inc.	90.00	Water Quality Analysis / Fluoride
9/23/22	10332	Western Water Works	385.89	Maintenance/ Repair Supplies - Small Parts & Gaskets
9/23/22	EFT5407	Automatic Data Processing, Inc.	113.39	Payroll Processing Fee
9/23/22	EFT5408	American Messaging Services	35.34	Pagers Service
9/23/22	EFT5409	Arco Gaspro Plus	2,116.64	Vehicle Fuel
9/23/22	EFT5410	Athens Services	382.41	Trash Services

Kinneloa Irrigation District
Check Register
September 1, 2022 to September 30 , 2022

Date	Check #	Payee	Amount	Description
9/23/22	EFT5411	Century Business Solutions	15.00	Credit Card Processing Fee
9/23/22	EFT5412	Pasadena Municipal Services	4,943.14	Electricity - District (Wilcox Well Pumping)
9/27/22	EFT5413	AT&T Mobility	81.25	Mobile Communications
9/30/22	EFT5414	Bernadette C. Allen	474.03	Salary
9/30/22	EFT5415	Arthur M. Aragon	2,366.10	Salary
9/30/22	EFT5416	Stephen Brown	277.05	Salary
9/30/22	EFT5417	Christopher A. Burt	3,392.26	Salary
9/30/22	EFT5418	Michele M. Ferrell	2,337.79	Salary
9/30/22	EFT5419	Brian L. Fry	1,904.53	Salary
9/30/22	EFT5420	Gerrie G. Kilburn	277.05	Salary
9/30/22	EFT5421	Juan R. Tello	1,621.36	Salary
9/30/22	EFT5422	Melanie E. Timoteo	1,727.83	Salary
9/30/22	EFT5423	Christopher A. Burt	300.00	Salary
9/30/22	EFT5424	Juan R. Tello	353.00	Salary
9/30/22	EFT5425	Automatic Data Processing, Inc.	6,408.62	Payroll Taxes & Withholdings
9/30/22	EFT5426	Automatic Data Processing, Inc.	195.90	Payroll Processing Fee
9/30/22	EFT5427	Century Business Solutions	575.57	Credit Card Processing Fee
	Total		<u>154,198.59</u>	

* Gap in check sequence:
 Voided Check #10317 Misprint

Credit Card Detail Umpqua Bank
August 2022
(Expenses incurred/billed in August and due/paid in September)

Acct. No.	Account Description	Additional Description	MM	CB	BF	MA	MF	JT	TOTAL
1505	House Tunnel Project								\$0.00
1511	Water Treatment Plant								\$0.00
1514	Computer/Office Equip.								\$0.00
5010	Maintenance Supplies	CB: Diesel Drum Vent, Pump Filter, Plugs BF: Paint, Water Pump MF: Spray Paint JT: Small Tools		\$2,076.31	\$163.85		\$50.69	\$216.27	\$2,507.12
5011	Materials for Install								\$0.00
5012	Safety Equipment								\$0.00
5022	Training/Certification	MA: SCC Water Education Seminar for MA and BF				\$350.00			\$350.00
5025	Water Treatment/Analysis								\$0.00
5035	Vehicle Maintenance	MF: Flat Tire Replacement on Truck #5					\$15.00		\$15.00
5036	Fuel								\$0.00
5030	Maintenance/Repair contractors								\$0.00
6021	Adm. & Bd. Exp.								\$0.00
6024	Customer/Public Info								\$0.00
6035	Office/Computer Supplies	MA: Paper, Card Stock, Staples, Post-its MM: Printer Cartridge	\$184.76			\$211.66			\$396.42
6036	Postage/Delivery								\$0.00
6040	Professional Dues								\$0.00
6050	Telephone	MM: Alert Communications	\$75.00						\$75.00
6051	Mobile Phone								\$0.00
6053	Internet Service								\$0.00
6059	Computer/Software Maint.								\$0.00
6061	Office Equipment Maint.								\$0.00
6075	Outside Services								\$0.00
6081	Permits/Fees								\$0.00
TOTAL			\$259.76	\$2,076.31	\$163.85	\$561.66	\$65.69	\$216.27	\$3,343.54

