

KINNELOA IRRIGATION DISTRICT

Special Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, August 30, 2022, 3:00 P.M.

MINUTES

Meeting conducted by teleconference under the provisions of Executive Order N-29-20.

The meeting was conducted by teleconference pursuant to the Brown Act Waivers provided for under the Governor’s Executive Orders in response to COVID-19 State of Emergency as well as the District Board room. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Gordon Johnson, Stephen Brown, Gerrie Kilburn, Tom Majich & David Moritz

DIRECTORS ABSENT: None

STAFF PRESENT: (In-Person): General Manager, Melvin Matthews; Office Manager, Martin Aragon; Field Staff; Chris Burt & Michele Ferrell

PUBLIC PRESENT: None

1. CALL TO ORDER:

Chairman Johnson called the meeting to order at 3:00pm and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. TELECONFERENCING OF BOARD MEETING:

The staff presented the Resolution to re-establish the conditions required for conducting meetings based upon the Resolution introduced on January 18, 2022.

Director Kilburn motioned to adopt the resolution and was seconded by Director Brown. It was motioned/seconded/carried unanimously – (Kilburn/Brown – 5 Aye/ 0 Nay /0 Abstain)

3. PUBLIC COMMENT: None

4. BOARD WORKSHOP CONCERNING THE TRANSITION IN GENERAL MANAGERS:

The Board selected Bob Murray and Associates as the recruitment firm. Our contact person there will be Yasmin Beers.

The recruitment process is expected to conclude in December or January.

The duration of the advertisement is expected to last between 5 – 6 weeks.

The Board requested the District staff to provide District images to include in the recruitment brochure.

Director Brown motioned to adopt the updated GM job description with a revision and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Brown / Kilburn – 5 Aye/ 0 Nay /0 Abstain)

5. FLUORIDE VARIANCE:

The District has been operating for 29 years with a variance for Fluoride.

The State MCL is 2.0 ppm

The District MCL variance is 3.0 ppm

The Federal MCL is 4.0 ppm

A variance was issued to the KID pursuant to AB 2681 as introduced on February 7, 1994. The variance expires in 2023 unless extended. Subsequent to a meeting between the KID and the California Department of Water Resources, Division of Drinking Water staff earlier this year, it became apparent that an extension of the existing variance was unlikely to be entertained administratively and that the KID may have to take steps to comply with the applicable California standard for fluoride MCL.

Director Majich requested that the Fluoride Variance legislative act be presented at the next meeting for further discussion.

6. PROPOSED BUDGET FOR 2023:

After review and discussion of the Budget, the topic will be re-introduced at the next meeting on 9/20/22 to allow Board members to further evaluate the calculations.

7. BROWN-GLEN REPLACEMENT PIPELINE PROJECT:

The GM presented the Brown-Glen Engineers Estimate Report.

Directors Brown and Majich will meet with possible vendor to review grant funding avenue with KID and report back to the Board.

8. CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE EVALUATION: - Government Code Section 54954.5(e): Title: Facilities Operator

9. REPORT ON CLOSED SESSION:

Discussion Outcome:

Chairman Johnson announced the closed session concluded and no action was taken

10. DIRECTORS REQUESTS, REPORTS OR COMMENT:

Director Kilburn asked how many days were required to notify public of proposed rate increases. The GM explained Forty-Five days were required prior to a determined public hearing date.

11. ADJOURNMENT:

**Chairman Johnson adjourned the meeting at 4:40 pm.
Prepared and submitted by,**

Martin Aragon

**Martin Aragon
Office Manager/Board Clerk**

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the District office 48 hours prior to the meeting at 626-797-6295. Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the agenda packet is available for public review at the District office or online at the District's website <https://kinneloairrigationdistrict.info>.
