

KINNELOA IRRIGATION DISTRICT

Special Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Wednesday, January 3, 2024, 2:00 P.M.

MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Stephen Brown, Gordon Johnson, Gerrie Kilburn, Timothy Eldridge, William Opel

DIRECTORS ABSENT: none

STAFF PRESENT: (In-Person): Tom Majich (General Manager), Martin Aragon (Board Clerk)

PUBLIC PRESENT: none

1. CALL TO ORDER:

Chairman Brown called the meeting to order at 2:00 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. PUBLIC COMMENT: none

3. CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE EVALUATION

The Board of Directors provided the General Manager with a written annual performance evaluation. The General Manager will review and provide in writing an acknowledgement and any responsive commentary to the Board Chair. Chairman Brown concluded the closed session at 3:45pm and reported that no action was taken.

4. EMPLOYMENT CONTRACT – GENERAL MANAGER:

Director Eldridge motioned to award the General Manager a one-time performance bonus equivalent to 1/24 of the General Manager's calendar year 2023 salary payable at the next regular payroll date; and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Eldridge / Kilburn– 5 Aye/0 Nay/0 Abstain/0 Absent)

5. DIRECTOR REPORTS AND/OR COMMENTS: none

6. CALENDAR: Upcoming regular meetings: January 23, 2024; February 20, 2024; March 19, 2024

7. **ADJOURNMENT:**

Chairman Brown adjourned the meeting at 3:55 P.M.

Prepared and submitted by,

Martin Aragon

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Office Manager/Board Clerk