

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, May 28, 2024
3:00 P.M.

AGENDA

This meeting will be conducted at the District office in accordance with the Brown Act and AB 2449. Public comment may be made in person or submitted via email to kinneloa@outlook.com prior to the meeting, any information submitted will become part of the official record. The public may participate at the office or via computer or telephone using the following information: <https://us02web.zoom.us/j/85061795151?pwd=QRaWGV5Lzg3dmEvcGx1Ujl6akRHdz09>

Meeting ID: 850 6179 5151

Passcode: 156331

Telephone: 669 900 9128

1. **CALL TO ORDER** – 3:00 P.M.
 - a. Declaration of a quorum
 - b. Review of agenda

2. **PUBLIC COMMENT** – Comments from the Public regarding items on the Agenda or other items within the jurisdiction of the District
In compliance with the Brown Act, the Board cannot discuss or act on items not on the Agenda. However, Board Members or District Staff may acknowledge Public comments, briefly respond to statements or questions posed by the Public, ask a question for clarification, or request Staff to place item on a future Agenda (Government Code section §54954.2)

3. **OATH OF OFFICE** – Director John R. Felton, Jr.
Recommended Action: The Board Chair will administer the oath for the representation of Division 1.

4. **REVIEW OF MINUTES** – April 23, 2024, Special Meeting
Recommended Action: Review and approve motion to file.

5. **REVIEW OF MINUTES** – April 23, 2024, Regular Meeting
Recommended Action: Review and approve motion to file.

6. **REVIEW OF FINANCIAL REPORTS** – March 2024
Recommended Action: Review and approve motion to file.

7. **REVIEW OF FINANCIAL REPORTS** – April 2024
Recommended Action: Review and approve motion to file.

8. **INFORMATION ITEMS (items with * indicate that supporting documents are included)**
 - a. April 2024 Water Audit*
 - b. Water Quality Testing Report – April 2024*
 - c. Board of Directors Term Expirations and Election Dates*
 - d. Fluoride Treatment Update
 - e. 1850 Kinneloa Canyon Road Main Upgrade Project
 - f. LCRR Inventory and Deadlines
 - g. GIS Field Data Collection
 - h. Meter Swap Update

9. AD HOC PERSONNEL COMMITTEE – The General Manager requests that an Ad Hoc Personnel Committee be formed to review employee job descriptions, pay scales and proposed staffing plan for the upcoming Five (5) year timeline of the Rate Study.

10. AD HOC MASTER PLAN COMMITTEE REPORT – Information item presented by the Committee Chair. Summarize Master Plan Workshop activities, review draft Improvement Plan project list.

11. GENERAL MANAGERS REPORT – Information item presented by the General Manager. General Manager to summarize the report and respond to questions.

12. DIRECTOR REPORTS AND/OR COMMENTS –

In accordance with Government Code §54954.2 Directors may make brief announcements or brief reports on their own activities. Directors may ask a question for clarification, provide a reference to staff or other resources for information, request staff to report back to the Directors at a subsequent meeting, or act to direct staff to place a matter of business on a future agenda.

13. CALENDAR – Upcoming regular meetings: June 25, 2024; Jul 23, 2024; August 27, 2024

14. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the District office 48 hours prior to the meeting at 626-797-6295. Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the agenda packet is available for public review at the District office or online at the District's website <https://kinneloirrigationdistrict.info>.

I, Stephen H. Brown, Kinneloa Irrigation District - Board Chair, do hereby certify that
(APPOINTING OFFICER) *(TITLE)*

John Richard Feliton was duly Appointed Kinneloa Irrigation District - Board of Directors Division 1
(APPOINTEE NAME) *(Action)* *(DEPARTMENT)*

effective 5/22/2024 of Los Angeles County, WITNESS my hand this Tuesday
(DATE) *(DAY)*

day of May 2024.
(MONTH/YEAR)



SIGN HERE

(APPOINTING OFFICER SIGNATURE)

Stephen H. Brown, Board Chair
(PRINT NAME AND TITLE)

- OATH OF OFFICE -

I, John Richard Feliton, Jr. during such times as I hold the above office do
(APPOINTEE NAME)

solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely without any mental reservation or purpose of evasion and that I will well and faithfully discharge the duties upon which I am about to enter.

SIGN HERE

(APPOINTEE SIGNATURE)

Subscribed and sworn before me this
28th day of May 2024

(Signature and Title of Person Administering Oath)

KINNELOA IRRIGATION DISTRICT

Special Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, April 23, 2024, 2:00 P.M.

MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Stephen Brown, Gordon Johnson, Timothy Eldridge, William Opel

DIRECTORS ABSENT: None

STAFF PRESENT: (In-Person): Tom Majich (General Manager), Chris Burt

PUBLIC PRESENT: None

1. CALL TO ORDER:

Chairman Brown called the meeting to order at 2:02 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. PUBLIC COMMENT:

None

3. KINNELOA IRRIGATION DISTRICT MASTER PLAN:

As part of the Board's work on the development of a Master Plan the General Manager (GM) provided an update on various condition assessment activities using the newly developed GIS map to identify and categorize the distribution system infrastructure.

4. DIRECTOR REPORTS AND/OR COMMENTS:

None

5. CALENDAR: Upcoming regular meetings: April 23, 2024; May 28, 2024; June 25, 2024.

6. ADJOURNMENT:

Chairman Brown adjourned the meeting at 2:57 P.M.

Prepared and submitted by,

Tom Majich, General Manager

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, April 23, 2024, 3:00 P.M.
MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Stephen Brown, Gordon Johnson, Timothy Eldridge, William Opel

DIRECTORS ABSENT: none

STAFF PRESENT: (In-Person): Tom Majich-General Manager (GM), Chris Burt

PUBLIC PRESENT: Gerrie Kilburn, John Feliton, Christopher Amador-French

1. CALL TO ORDER:

Chairman Brown called the meeting to order at 3:03 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. PUBLIC COMMENT:

Mr. John Feliton and Mr. Christopher Amador-French noted that they wished to speak on Agenda Item #6.

3. RESOLUTION OF APPRECIATION – GERRIE KILBURN:

Chairman Brown read aloud Resolution 2024-04-23-1 Recognition and Appreciation of Service by Gerrie Kilburn. Director Johnson motioned to approve the resolution and was seconded by Director Eldridge. It was motioned/seconded/carried unanimously – (Johnson / Eldridge – 4 Aye / 0 Nay / 0 Abstain/0 Absent)

4. REVIEW OF MINUTES:

Director Eldridge motioned to approve the **March 26, 2024 Special Meeting** Minutes for filing and was seconded by Director Opel. It was motioned/seconded/carried unanimously – (Eldridge / Opel – 4 Aye / 0 Nay / 0 Abstain/0 Absent)

5. REVIEW OF MINUTES:

Director Eldridge motioned to approve the **March 26, 2024 Regular Meeting** Minutes for filing with a correction on item #6 revised to “It was motioned/seconded/carried – (Johnson/Eldridge – 3 Aye / 1 Nay-Opel / 0 Abstain / 0 Absent)” and was seconded by Director Johnson. It was motioned/seconded/carried unanimously – (Eldridge / Johnson – 4 Aye / 0 Nay / 0 Abstain/0 Absent)

6. DIVISION 1 BOARD OF DIRECTORS VACANCY:

Mr. John Feliton and Mr. Christopher Amador-French submitted their qualifications to the Board for consideration to be appointed to represent Division 1. Both applicants gave a statement to the Board regarding their interest and qualifications, then responded to questions from members of the Board. The current term for the Division 1 representative expires on December 3, 2027, with the next election scheduled for November 2027; however, the appointee shall hold office until the next general district election in November 2025.

Director Johnson motioned “That the Board appoint John Feliton to serve as the Kinneloa Irrigation District Division 1 Director” and was seconded by Director Brown. It was motioned/seconded/carried – (Johnson / Brown – 3 Aye / 0 Nay / 1 Abstain-Eldridge / 0 Absent)

7. REVIEW OF FINANCIAL REPORTS:

The General Manager presented draft March 2024 financial reports and noted that there was further review required by staff prior to recommending the Board formally review and file. No action was taken.

8. INFORMATION ITEMS:

- a. The General Manager shared a water audit for the period of 2/27/24 - 3/26/24 indicating that 24.4% of water produced in that period was non-revenue generating.
- b. The General Manager provided a Water Quality Testing Report for March 2024
- c. The GM noted that the newsletter has been prepared by CV Strategies and will be issued sometime this week.
- d. The GM noted that following the receipt of the 2nd Quarter Source Fluoride sampling results he will contact the Division of Drinking Water (DDW) regarding comments on the blending plan resubmittal.
- e. The GM shared an update on the MWD budget status and the potential impact to District customers due to a doubling of the MWD ad valorem property tax.
- f. The GM noted that he will be executing the proposal from Water Resources Economics to prepare the water rate study that was approved as part of the 2024 operating budget.
- g. Subeca staff is in District replacing potentially faulty register devices that may be susceptible to water damage due to manufacturing process.

9. AD HOC MASTER PLAN COMMITTEE:

The GM requested that the District establish a Mission Statement to further guide the Master Planning effort. After a substantive discussion, it was motioned by Director Eldridge and seconded by Director Opel that the following Mission Statement be adopted:

“The mission of the Kinneloa Irrigation District is to deliver safe and reliable water in a sustainable and cost-efficient manner to meet our customers’ essential needs.”

It was motioned/seconded/carried unanimously – (Eldridge / Opel – 4 Aye / 0 Nay / 0 Abstain/0 Absent)

10. GENERAL MANAGER’S REPORT:

The General Manager presented the monthly report on District activities, water supply and production. A year-to-date summary of the Watermaster Year ending June 2024 was reviewed.

11. CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Pursuant to Government Code Section § 54957(b)(1):

Title: General Manager

12. REPORT ON CLOSED SESSION:

Chairman Brown announced the closed session concluded and no action was taken.

13. DIRECTOR REPORTS AND/OR COMMENTS:

Director Brown noted that he will be unavailable to attend the June 25th Board Meeting and requested that Secretary Johnson chair the meeting in his absence.

Director Eldridge asked the GM for an update on when the re-paving on Pasadena Glen Road will be completed. The GM stated that proposals will be sought in the coming month to complete this repair and other minor paving repairs in the District that need to be addressed as well.

14. CALENDAR: Upcoming regular meetings: May 28, 2024; June 25, 2024; July 23, 2024

15. ADJOURNMENT:

Chairman Brown adjourned the meeting at 5:35 P.M.

Prepared and submitted by,

Tom Majich, General Manager

Kinneloa Irrigation District
Income Statement Compared with Budget for the Three Months Ending March 31, 2024

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Annual Budget
Revenues							
4000 Water Sales	98,513.55	148,249.75	(49,736.20)	318,689.96	444,749.25	(126,059.29)	2,126,997.00
4020 Service Charges	577.06	0.00	577.06	973.56	0.00	973.56	0.00
4035 Interest-Reserve Fund	444.89	3,271.42	(2,826.53)	5,919.33	9,814.26	(3,894.93)	39,257.00
4036 Unrealized Gain(Loss)-CalTRU	0.00	0.00	0.00	(3,205.96)	0.00	(3,205.96)	0.00
4070 Misc. Income	0.00	0.00	0.00	6,239.78	0.00	6,239.78	0.00
Total Revenues	99,535.50	151,521.17	(51,985.67)	328,616.67	454,563.51	(125,946.84)	2,166,254.00
Expenses							
5005 Electricity	15,833.09	13,238.25	2,594.84	44,812.64	39,714.75	5,097.89	190,859.00
5010 Maintenance Supplies	945.80	2,083.33	(1,137.53)	3,184.09	6,249.99	(3,065.90)	25,000.00
5012 Safety Equipment	657.09	166.67	490.42	681.14	500.01	181.13	2,000.00
5015 Operations & Maintenance Labo	18,599.24	22,916.67	(4,317.43)	65,492.41	68,750.01	(3,257.60)	275,000.00
5016 Operations & Maintenance OT	2,192.22	1,750.00	442.22	6,665.68	5,250.00	1,415.68	21,000.00
5020 Standby Compensation	768.62	915.00	(146.38)	2,495.86	2,745.00	(249.14)	10,980.00
5022 Training/Certification	35.00	133.33	(98.33)	670.00	399.99	270.01	1,600.00
5025 Water Treatment/Analysis	435.00	1,000.00	(565.00)	1,670.04	3,000.00	(1,329.96)	12,000.00
5026 Water Treatment/Supplies	232.39	833.33	(600.94)	2,585.00	2,499.99	85.01	10,000.00
5030 Maintenance Contractors	15,244.23	10,666.67	4,577.56	33,489.34	32,000.01	1,489.33	128,000.00
5031 SCADA O&M	128.48	1,250.00	(1,121.52)	2,348.90	3,750.00	(1,401.10)	15,000.00
5033 Unplanned & Emergency Repair	17,145.31	0.00	17,145.31	17,818.08	0.00	17,818.08	0.00
5034 Equipment Maintenance	0.00	625.00	(625.00)	467.19	1,875.00	(1,407.81)	7,500.00
5035 Vehicle Maintenance	211.27	1,041.67	(830.40)	588.37	3,125.01	(2,536.64)	12,500.00
5036 Fuel - All Equipment	1,144.31	1,666.67	(522.36)	3,378.84	5,000.01	(1,621.17)	20,000.00
5040 Equipment Rental	0.00	0.00	0.00	0.00	0.00	0.00	500.00
5045 Insurance-Workers Compensatio	4,256.42	4,000.00	256.42	4,256.42	4,000.00	256.42	16,000.00
5046 Insurance-Liability	3,341.66	2,672.08	669.58	10,024.98	8,016.24	2,008.74	32,065.00
5048 Insurance-Property	381.23	395.50	(14.27)	1,143.69	1,186.50	(42.81)	4,746.00
5049 Insurance-Medical	5,879.09	6,250.00	(370.91)	18,412.63	18,750.00	(337.37)	75,000.00
6000 Engineering Services	11,805.00	9,583.33	2,221.67	17,259.95	28,749.99	(11,490.04)	115,000.00
6005 Watermaster Services	1,310.41	3,899.58	(2,589.17)	3,931.23	11,698.74	(7,767.51)	46,795.00
6015 Administrative Salary	14,737.50	14,935.00	(197.50)	44,212.50	44,805.00	(592.50)	179,220.00
6017 Administrative Travel	0.00	150.00	(150.00)	0.00	450.00	(450.00)	1,800.00
6020 Board of Directors Comp.	900.00	750.00	150.00	3,900.00	2,250.00	1,650.00	9,000.00
6021 Administrative & Board Expens	0.00	166.67	(166.67)	0.00	500.01	(500.01)	2,000.00
6024 Customer/Public Information	1,011.96	1,416.67	(404.71)	1,709.96	4,250.01	(2,540.05)	17,000.00
6025 CalPERS - KID	4,067.30	3,916.67	150.63	12,944.85	11,750.01	1,194.84	47,000.00
6030 Social Security - KID	3,246.61	3,250.00	(3.39)	10,694.29	9,750.00	944.29	39,000.00
6031 Medicare - KID	759.28	791.67	(32.39)	2,501.13	2,375.01	126.12	9,500.00
6035 Office/Computer Supplies	676.85	583.33	93.52	2,547.82	1,749.99	797.83	7,000.00
6036 Postage/Delivery	314.28	416.67	(102.39)	1,211.17	1,250.01	(38.84)	5,000.00
6040 Professional Dues	422.07	1,659.17	(1,237.10)	13,627.21	4,977.51	8,649.70	19,910.00
6045 Legal Services	417.50	500.00	(82.50)	417.50	1,500.00	(1,082.50)	6,000.00
6050 Phone/Internet/Wireless	649.85	666.67	(16.82)	1,666.20	2,000.01	(333.81)	8,000.00

Kinneloa Irrigation District
Income Statement Compared with Budget for the Three Months Ending March 31, 2024

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Annual Budget
6059 Computer/Software Maintenananc	572.22	1,166.17	(593.95)	883.44	3,498.51	(2,615.07)	13,994.00
6061 Office Equipment Maintenance	0.00	208.33	(208.33)	0.00	624.99	(624.99)	2,500.00
6065 Accounting Services	0.00	0.00	0.00	0.00	0.00	0.00	7,700.00
6070 Office & Accounting Labor	15,603.93	14,375.00	1,228.93	51,032.49	43,125.00	7,907.49	172,500.00
6075 Professional Services	1,472.44	5,416.67	(3,944.23)	3,975.87	16,250.01	(12,274.14)	65,000.00
6076 Contract Services	0.00	1,855.00	(1,855.00)	0.00	5,565.00	(5,565.00)	22,260.00
6080 FMWD Administrative Fees	1,088.01	1,099.42	(11.41)	3,145.30	3,298.26	(152.96)	13,193.00
6081 Permits/Fees	495.30	1,250.00	(754.70)	1,532.21	3,750.00	(2,217.79)	15,000.00
6086 Sales/Use Tax	0.00	41.67	(41.67)	0.00	125.01	(125.01)	500.00
6088 Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00	40,306.00
6120 Bank Service Charges	1,535.56	1,000.00	535.56	4,104.52	3,000.00	1,104.52	12,000.00
Total Expenses	148,516.52	140,701.86	7,814.66	401,482.94	414,105.58	(12,622.64)	1,736,928.00
Net Income	(48,981.02)	10,819.31	(59,800.33)	(72,866.27)	40,457.93	(113,324.20)	429,326.00
Other Expenditures							
1504 Water Mains/Valves	0.00	0.00	0.00	0.00	0.00	0.00	125,000.00
1505 Water Tunnels	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
1512 Water Meters	0.00	0.00	0.00	9,506.35	9,600.00	(93.65)	20,000.00
1513 Electrical System	0.00	0.00	0.00	8,950.00	9,000.00	(50.00)	25,000.00
1514 Computer/Office Equipment	0.00	0.00	0.00	1,114.77	1,200.00	(85.23)	2,500.00
1515 Vehicles/Portable Equipment	0.00	0.00	0.00	(439.67)	0.00	(439.67)	0.00
1516 Water Company Facilities	0.00	0.00	0.00	35,215.00	0.00	35,215.00	0.00
1517 KID Office	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00
1527 SCADA Equipment	0.00	0.00	0.00	919.05	1,000.00	(80.95)	10,000.00
1530 Tools	0.00	0.00	0.00	227.29	300.00	(72.71)	3,000.00
2400 Installment Purchase Agreement	0.00	0.00	0.00	0.00	0.00	0.00	159,896.00
Total Other Expenditures	0.00	0.00	0.00	55,492.79	21,100.00	34,392.79	375,396.00
Total Increase or (Drawdown)	(48,981.02)	10,819.31	(59,800.33)	(128,359.06)	19,357.93	(147,716.99)	53,930.00

Kinneloa Irrigation District

Balance Sheet as of March 31, 2024

ASSETS

Current Assets

1010	Checking-Wells Fargo Bank	\$ 288,870.93
1012	Reserve Fund-LAIF	1,134,188.98
1016	Accrued Interest-LAIF	1,602.09
1100	Accts. Receivable-Water Sales	17,122.74
1190	Allowance for Bad Debts	(771.48)
1200	Inventory	20,000.00
1340	Accrued Water Sales	98,447.64
1350	Prepaid Insurance	21,193.77
1360	Prepaid Expenses	<u>5,542.19</u>
	Total Current Assets	1,586,196.86

Property and Equipment

Total Property and Equipment	<u>5,103,279.74</u>
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Other Assets

1901	PERS-Deferred Outflows	197,834.00
	Total Assets	\$ 6,887,310.60

LIABILITIES AND CAPITAL

Current Liabilities

2000	Accounts Payable	\$ 46,293.27
2005	Umpqua Visa Payable	3,978.95
2250	PERS Withholding-Employee	(0.01)
2272	Job Deposits	36,800.00
2275	Deposits-Water Customers	255.02
2290	Accrued Vacation	<u>12,075.40</u>
	Total Current Liabilities	99,402.63

Long-Term Liabilities

2400	Installment Purchase Agreement	1,148,378.73
2801	PERS- Net Liability	480,307.50
2901	PERS- Deferred Inflows	<u>42,327.00</u>
	Total Long-Term Liabilities	<u>1,671,013.23</u>
	Total Liabilities	1,770,415.86

Capital

3040	Fund Balance	5,189,761.01
	Net Income	<u>(72,866.27)</u>
	Total Capital	<u>5,116,894.74</u>
	Total Liabilities & Capital	<u>\$ 6,887,310.60</u>

Kinneloa Irrigation District
Check/EFT Register
March 1, 2024 to March 31, 2024

Date	Check #	Payee	Amount	Description
3/15/24	EFT6108	Bernadette C. Allen	1,687.94	payroll
3/15/24	EFT6109	Arthur M. Aragon	1,999.43	payroll
3/15/24	EFT6110	Ramon Jr. Ascencio	2,471.73	payroll
3/15/24	EFT6111	Christopher A. Burt	3,045.21	payroll
3/15/24	EFT6112	Felipe Gallegos	2,011.12	payroll
3/15/24	EFT6113	Thomas L. Majich	4,879.21	payroll
3/15/24	EFT6114	Melanie E. Timoteo	2,088.61	payroll
3/15/24	EFT6115	Christopher A. Burt	300.00	payroll
3/15/24	EFT6116	Automatic Data Processing, Inc.	7,295.63	payroll taxes and withholdings
3/21/24	EFT6117	Umpqua Bank	6,247.47	staff credit card purchases
3/25/24	EFT6118	Automatic Data Processing, Inc.	219.92	payroll processing fee
3/25/24	EFT6119	Arco Gaspro Plus	1,029.31	vehicle fuel
3/25/24	EFT6120	AT&T - SCADA	128.46	SCADA communication
3/25/24	EFT6121	CA Public Employees Ret. Sys.	7,902.35	KID & employee retirement contributions
3/25/24	EFT6122	Nexbillpay	1,253.61	credit card processing fees
3/25/24	EFT6123	Nexbillpay	327.25	gateway and eCheck processing fees
3/25/24	EFT6124	Pasadena Municipal Services	1,951.43	electricity - Wilcox Well
3/25/24	EFT6125	Southern California Edison Co.	12,148.86	electricity - 13 sites
3/25/24	10922	ACWA-JPIA	6,315.77	KID & employee health benefits contributions
3/25/24	10923	Alert Communications, Inc.	75.00	telephone
3/25/24	10924	Ampstun Corporation	309.68	bill printing & delivery service
3/25/24	10925	Applied Technology Group, Inc.	120.00	PWAG radios
3/25/24	10926	Building Solutions Group, Inc.	10,500.00	pump stations - electrical survey & report
3/25/24	10927	Civiltec Engineering, Inc.	1,305.00	Eucalyptus-Wilcox Intertie Project
3/25/24	10928	Clinical Lab of San Bernardino	405.00	water analysis
3/25/24	10929	Underground Service Alert	19.25	Digalert
3/25/24	10930	Foothill Municipal Water District	1,088.01	administrative fee (O & M charge)
3/25/24	10931	Geotab USA, Inc	79.00	vehicle maintenance
3/25/24	10932	Hrair Kertenian	3,500.00	reimbursement for repairs related to main line leak
3/25/24	10933	Lagerlof, LLP	417.50	legal services
3/25/24	10934	McMaster Carr	306.84	maintenance supplies
3/25/24	10935	National Construction Rentals	196.03	portable restroom
3/25/24	10936	OnSolve, LLC	180.00	One Call Now renewal
3/25/24	10937	Paydirt Printing Services	382.96	print and mail service
3/25/24	10938	Perry Thomas Construction Co.	5,008.00	Meyerloa service leak repair
3/25/24	10939	Public Water Agencies Group	380.41	PWAG monthly assessment
3/25/24	10940	Rubio Canon Land and Water Assoc.	1,950.00	valve exercising
3/25/24	10941	Ultimate Cleaning Solutions, Inc.	90.00	janitorial service
3/25/24	10942	Utility Service Co., Inc.	6,072.45	tank maintenance
3/25/24	10943	Western Water Works	1,536.90	PVC pipe for leak repair; maintenance supplies
3/25/24	10944	K3 Oxford Investment LLC	8.17	overpayment refund on closed account
3/31/24	EFT6126	Automatic Data Processing, Inc.	104.47	payroll processing fee
3/31/24	EFT6127	AT&T Mobility	22.09	FirstNet wireless service
3/31/24	EFT6128	Spectrum	274.94	internet & telephone services
3/31/24	EFT6129	Bernadette C. Allen	1,260.03	payroll
3/31/24	EFT6130	Arthur M. Aragon	2,021.75	payroll
3/31/24	EFT6131	Ramon Jr. Ascencio	2,666.20	payroll
3/31/24	EFT6132	Stephen Brown	277.05	payroll
3/31/24	EFT6133	Christopher A. Burt	3,601.18	payroll
3/31/24	EFT6134	Timothy J. Eldridge	277.05	payroll

Kinneloa Irrigation District
Check/EFT Register
March 1, 2024 to March 31, 2024

Date	Check #	Payee	Amount	Description
3/31/24	EFT6135	Felipe Gallegos	1,960.47	payroll
3/31/24	EFT6136	Thomas L. Majich	4,879.22	payroll
3/31/24	EFT6137	Arthur W. Opel	277.05	payroll
3/31/24	EFT6138	Melanie E. Timoteo	1,942.27	payroll
3/31/24	EFT6139	Christopher A. Burt	300.00	payroll
3/31/24	EFT6140	Automatic Data Processing, Inc.	<u>7,426.37</u>	payroll taxes and withholdings
Total			<u><u>124,523.65</u></u>	

No gaps in check sequence.

Kinneloa Irrigation District
Umpqua Bank Visa - Cash Disbursements Journal
For the Period from Mar. 1, 2024 to Mar.31, 2024

Date	Check #	Name	Line Description	Amount	Account ID	Account Description
3/1/24	20240301FG-1	Arco - Pasadena	fuel - Rubio	76.20	5036	Fuel - All Equipment
3/1/24	20240301MA-1	Google LLC	Google Cloud	26.66	6059	Computer/Software Maintenance
3/1/24	20240301MA-2	Staples, Inc.	shipping labels	44.45	6035	Office/Computer Supplies
3/1/24	20240301MA-3	Google LLC	Google Workspace	137.04	6059	Computer/Software Maintenance
3/1/24	20240301TM-1	Blue Cactus Printing	custom printing	392.50	5012	Safety Equipment
3/1/24	20240301TM-2	Gould Solenoid Valves	solenoid valve - chlorine generator valve	232.39	5026	Water Treatment/Supplies
3/4/24	20240304MA-1	Amazon.com Inc	copper dowsing rods	22.97	5010	Maintenance Supplies
3/6/24	20240306BA-1	Ware Disposal	trash pickup services	466.12	6075	Professional Services
3/6/24	20240306CB-1	Autozone Auto Parts	wiper blades 2008-1 #2	88.18	5035	Vehicle Maintenance
3/6/24	20240306RA-1	Altadena Hardware	root killer	68.95	5010	Maintenance Supplies
3/10/24	20240310MA-1	Staples, Inc.	toner cartridge	168.07	6035	Office/Computer Supplies
3/10/24	20240310MA-2	Amazon.com Inc	toner cartridge 3 pack	239.24	6035	Office/Computer Supplies
3/11/24	20240311RA-1	Arco - Pasadena	fuel for small generators	15.13	5036	Fuel - All Equipment
3/11/24	20240311TM-1	Amazon.com Inc	wireless mouse	38.31	6035	Office/Computer Supplies
3/13/24	20240313RA-1	Altadena Hardware	root killer	137.90	5010	Maintenance Supplies
3/13/24	20240313RA-2	O'Reilly Auto Parts	truck 4 light bulbs	44.09	5035	Vehicle Maintenance
3/13/24	20240313TM-1	Asana, Inc	project management software annual fee	241.42	6059	Computer/Software Maintenance
3/13/24	20240313TM-2	Amazon.com Inc	coffee pot	58.01	6035	Office/Computer Supplies
3/14/24	20240314TM-1	MyFax	fax annual subscription	120.00	6050	Phone/Internet/Wireless
3/15/24	20240315MA-1	American Messaging Services	pager service	37.82	6050	Phone/Internet/Wireless
3/15/24	20240315MA-2	Amazon.com Inc	brush cutter	37.80	5010	Maintenance Supplies
3/15/24	20240315RA-1	Home Depot	document boxes (3), tarps (3)	67.00	5010	Maintenance Supplies
3/16/24	20240316MA-1	Zoom Video Communications Inc.	annual subscription	167.10	6059	Computer/Software Maintenance
3/16/24	20240316MA-2	Amazon.com Inc	pens	12.66	6035	Office/Computer Supplies
3/17/24	20240317MA-1	Amazon.com Inc	pens, brush cutter blade	62.96	6035	Office/Computer Supplies
3/20/24	20240320RA-1	Arco - Pasadena	fuel - Rubio	23.67	5036	Fuel - All Equipment
3/26/24	20240326MA-1	Ralphs	cleaning supplies	53.15	6035	Office/Computer Supplies
3/26/24	20240326TM-1cm	Brax	partial refund for freight	-81.55	5010	Maintenance Supplies
3/27/24	20240327BA-1	Ware Disposal	trash pickup services	466.12	6075	Professional Services
3/27/24	20240327FG-1	Red Wing Shoes	boots	264.59	5012	Safety Equipment
3/28/24	20240328TM-1	The UPS Store	notary service	15.00	6075	Professional Services
3/29/24	20240329FG-1	So. Cal. Water Utilities Assoc.	course registration	35.00	5022	Training/Certification
3/30/24	20240330TM-1	Brown and Caldwell	job posting	200.00	6024	Customer/Public Information
Total				3,978.95		

Kinneloa Irrigation District
Income Statement Compared with Budget for the Four Months Ending April 30, 2024

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Annual Budget
Revenues							
4000 Water Sales	120,063.00	170,249.75	(50,186.75)	438,752.96	614,999.00	(176,246.04)	2,126,997.00
4020 Service Charges	191.35	0.00	191.35	1,164.91	0.00	1,164.91	0.00
4035 Interest-Reserve Fund	1,517.48	3,271.42	(1,753.94)	7,436.81	13,085.68	(5,648.87)	39,257.00
4036 Unrealized Gain(Loss)-CalTRU	0.00	0.00	0.00	(3,205.96)	0.00	(3,205.96)	0.00
4070 Misc. Income	0.00	0.00	0.00	6,239.78	0.00	6,239.78	0.00
Total Revenues	121,771.83	173,521.17	(51,749.34)	450,388.50	628,084.68	(177,696.18)	2,166,254.00
Expenses							
5005 Electricity	6,696.42	15,238.25	(8,541.83)	51,509.06	54,953.00	(3,443.94)	190,859.00
5010 Maintenance Supplies	731.99	2,083.33	(1,351.34)	3,916.08	8,333.32	(4,417.24)	25,000.00
5012 Safety Equipment	447.70	166.67	281.03	1,128.84	666.68	462.16	2,000.00
5015 Operations & Maintenance Labo	20,485.60	22,916.67	(2,431.07)	85,978.01	91,666.68	(5,688.67)	275,000.00
5016 Operations & Maintenance OT	1,949.34	1,750.00	199.34	8,615.02	7,000.00	1,615.02	21,000.00
5020 Standby Compensation	798.62	915.00	(116.38)	3,294.48	3,660.00	(365.52)	10,980.00
5022 Training/Certification	0.00	133.33	(133.33)	670.00	533.32	136.68	1,600.00
5025 Water Treatment/Analysis	1,969.62	1,000.00	969.62	3,639.66	4,000.00	(360.34)	12,000.00
5026 Water Treatment/Supplies	787.77	833.33	(45.56)	3,372.77	3,333.32	39.45	10,000.00
5030 Maintenance Contractors	17,927.42	10,666.67	7,260.75	51,416.76	42,666.68	8,750.08	128,000.00
5031 SCADA O&M	1,157.03	1,250.00	(92.97)	3,505.93	5,000.00	(1,494.07)	15,000.00
5033 Unplanned & Emergency Repair	11,171.15	0.00	11,171.15	28,989.23	0.00	28,989.23	0.00
5034 Equipment Maintenance	11,591.38	625.00	10,966.38	12,058.57	2,500.00	9,558.57	7,500.00
5035 Vehicle Maintenance	294.31	1,041.67	(747.36)	882.68	4,166.68	(3,284.00)	12,500.00
5036 Fuel - All Equipment	847.78	1,666.67	(818.89)	4,226.62	6,666.68	(2,440.06)	20,000.00
5040 Equipment Rental	0.00	0.00	0.00	0.00	0.00	0.00	500.00
5045 Insurance-Workers Compensatio	0.00	0.00	0.00	4,256.42	4,000.00	256.42	16,000.00
5046 Insurance-Liability	3,341.66	2,672.08	669.58	13,366.64	10,688.32	2,678.32	32,065.00
5048 Insurance-Property	381.23	395.50	(14.27)	1,524.92	1,582.00	(57.08)	4,746.00
5049 Insurance-Medical	5,879.09	6,250.00	(370.91)	24,291.72	25,000.00	(708.28)	75,000.00
6000 Engineering Services	11,565.00	9,583.33	1,981.67	28,824.95	38,333.32	(9,508.37)	115,000.00
6005 Watermaster Services	1,310.41	3,899.58	(2,589.17)	5,241.64	15,598.32	(10,356.68)	46,795.00
6015 Administrative Salary	14,737.50	14,935.00	(197.50)	58,950.00	59,740.00	(790.00)	179,220.00
6017 Administrative Travel	0.00	150.00	(150.00)	0.00	600.00	(600.00)	1,800.00
6020 Board of Directors Comp.	1,050.00	750.00	300.00	4,950.00	3,000.00	1,950.00	9,000.00
6021 Administrative & Board Expens	0.00	166.67	(166.67)	0.00	666.68	(666.68)	2,000.00
6024 Customer/Public Information	249.00	1,416.67	(1,167.67)	1,958.96	5,666.68	(3,707.72)	17,000.00
6025 CalPERS - KID	4,120.67	3,916.67	204.00	17,065.52	15,666.68	1,398.84	47,000.00
6030 Social Security - KID	3,364.56	3,250.00	114.56	14,058.85	13,000.00	1,058.85	39,000.00
6031 Medicare - KID	786.89	791.67	(4.78)	3,288.02	3,166.68	121.34	9,500.00
6035 Office/Computer Supplies	306.44	583.33	(276.89)	2,854.26	2,333.32	520.94	7,000.00
6036 Postage/Delivery	661.29	416.67	244.62	1,872.46	1,666.68	205.78	5,000.00
6040 Professional Dues	1,297.07	1,659.17	(362.10)	14,924.28	6,636.68	8,287.60	19,910.00
6045 Legal Services	0.00	500.00	(500.00)	417.50	2,000.00	(1,582.50)	6,000.00
6050 Phone/Internet/Wireless	535.99	666.67	(130.68)	2,202.19	2,666.68	(464.49)	8,000.00

Kinneloa Irrigation District
Income Statement Compared with Budget for the Four Months Ending April 30, 2024

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Annual Budget
6059 Computer/Software Maintenananc	389.71	1,166.17	(776.46)	1,273.15	4,664.68	(3,391.53)	13,994.00
6061 Office Equipment Maintenance	0.00	208.33	(208.33)	0.00	833.32	(833.32)	2,500.00
6065 Accounting Services	0.00	0.00	0.00	0.00	0.00	0.00	7,700.00
6070 Office & Accounting Labor	15,682.74	14,375.00	1,307.74	66,715.23	57,500.00	9,215.23	172,500.00
6075 Professional Services	564.70	5,416.67	(4,851.97)	4,540.57	21,666.68	(17,126.11)	65,000.00
6076 Contract Services	0.00	1,855.00	(1,855.00)	0.00	7,420.00	(7,420.00)	22,260.00
6080 FMWD Administrative Fees	1,088.01	1,099.42	(11.41)	4,233.31	4,397.68	(164.37)	13,193.00
6081 Permits/Fees	495.30	1,250.00	(754.70)	2,027.51	5,000.00	(2,972.49)	15,000.00
6086 Sales/Use Tax	0.00	41.67	(41.67)	0.00	166.68	(166.68)	500.00
6088 Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00	40,306.00
6120 Bank Service Charges	1,528.20	1,000.00	528.20	5,632.72	4,000.00	1,632.72	12,000.00
Total Expenses	146,191.59	138,701.86	7,489.73	547,674.53	552,807.44	(5,132.91)	1,736,928.00
Net Income	(24,419.76)	34,819.31	(59,239.07)	(97,286.03)	75,277.24	(172,563.27)	429,326.00
Other Expenditures							
1504 Water Mains/Valves	0.00	0.00	0.00	0.00	0.00	0.00	125,000.00
1505 Water Tunnels	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
1512 Water Meters	1,095.00	1,100.00	(5.00)	10,601.35	10,700.00	(98.65)	20,000.00
1513 Electrical System	0.00	0.00	0.00	8,950.00	9,000.00	(50.00)	25,000.00
1514 Computer/Office Equipment	0.00	0.00	0.00	1,114.77	1,200.00	(85.23)	2,500.00
1515 Vehicles/Portable Equipment	0.00	0.00	0.00	(439.67)	0.00	(439.67)	0.00
1516 Water Company Facilities	0.00	0.00	0.00	35,215.00	0.00	35,215.00	0.00
1517 KID Office	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00
1527 SCADA Equipment	0.00	0.00	0.00	919.05	1,000.00	(80.95)	10,000.00
1530 Tools	0.00	0.00	0.00	227.29	300.00	(72.71)	3,000.00
2400 Installment Purchase Agreement	0.00	0.00	0.00	0.00	0.00	0.00	159,896.00
Total Other Expenditures	1,095.00	1,100.00	(5.00)	56,587.79	22,200.00	34,387.79	375,396.00
Total Increase or (Drawdown)	(25,514.76)	33,719.31	(59,234.07)	(153,873.82)	53,077.24	(206,951.06)	53,930.00

Kinneoloa Irrigation District

Balance Sheet as of April 30, 2024

ASSETS

Current Assets

1010	Checking-Wells Fargo Bank	\$ 239,407.24
1012	Reserve Fund-LAIF	1,136,328.09
1016	Accrued Interest-LAIF	980.46
1100	Accts. Receivable-Water Sales	8,168.49
1190	Allowance for Bad Debts	(771.48)
1200	Inventory	20,000.00
1340	Accrued Water Sales	120,089.72
1350	Prepaid Insurance	17,470.88
1360	Prepaid Expenses	<u>21,938.82</u>
	Total Current Assets	1,563,612.22

Property and Equipment

Total Property and Equipment	<u>5,104,374.74</u>
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Other Assets

1901	PERS-Deferred Outflows	197,834.00
	Total Assets	\$ 6,865,820.96

LIABILITIES AND CAPITAL

Current Liabilities

2000	Accounts Payable	\$ 49,305.29
2005	Umpqua Visa Payable	3,897.04
2272	Job Deposits	36,800.00
2275	Deposits-Water Customers	255.02
2290	Accrued Vacation	<u>12,075.40</u>
	Total Current Liabilities	102,332.75

Long-Term Liabilities

2400	Installment Purchase Agreement	1,148,378.73
2801	PERS- Net Liability	480,307.50
2901	PERS- Deferred Inflows	<u>42,327.00</u>
	Total Long-Term Liabilities	<u>1,671,013.23</u>
	Total Liabilities	1,773,345.98

Capital

3040	Fund Balance	5,189,761.01
	Net Income	<u>(97,286.03)</u>
	Total Capital	<u>5,092,474.98</u>
	Total Liabilities & Capital	<u>\$ 6,865,820.96</u>

Kinneloa Irrigation District
Check/EFT Register
April 1, 2024 to April 30, 2024

Date	Check #	Payee	Amount	Description
04/15/24	EFT6141	Bernadette C. Allen	857.84	payroll
04/15/24	EFT6142	Arthur M. Aragon	2,196.95	payroll
04/15/24	EFT6143	Ramon Jr. Ascencio	2,780.19	payroll
04/15/24	EFT6144	Christopher A. Burt	3,474.89	payroll
04/15/24	EFT6145	Felipe Gallegos	2,292.77	payroll
04/15/24	EFT6146	Thomas L. Majich	4,879.21	payroll
04/15/24	EFT6147	Melanie E. Timoteo	2,109.52	payroll
04/15/24	EFT6148	Christopher A. Burt	300.00	payroll
04/15/24	EFT6149	Automatic Data Processing, Inc.	7,720.33	payroll taxes and withholdings
04/19/24	10945	Lisa Daenitz	138.88	overpayment refund on water service account
04/19/24	10946	William Opel	277.05	payroll
04/22/24	EFT6150	Automatic Data Processing, Inc.	112.70	payroll processing fee
04/22/24	EFT6151	Arco Gaspro Plus	712.87	vehicle fuel
04/22/24	EFT6152	AT&T - SCADA	128.48	SCADA communication
04/22/24	EFT6153	CA Public Employees Ret. Sys.	7,770.51	KID & employee retirement contributions
04/22/24	EFT6154	Nexbillpay	1,223.41	credit card processing fees
04/22/24	EFT6155	Nexbillpay	345.10	eCheck processing fees
04/22/24	EFT6156	Southern California Edison Co.	13,890.03	electricity - 13 sites
04/22/24	EFT6157	Umpqua Bank	3,978.95	staff credit card purchases
04/22/24	10947	ACWA-JPIA	4,256.42	workers' compensation 1/1/24 - 3/31/24
04/22/24	10948	ACWA-JPIA	6,315.77	KID & employee health benefits contributions
04/22/24	10949	Alert Communications, Inc.	75.00	telephone
04/22/24	10950	Ampstun Corporation	314.28	bill printing & delivery service
04/22/24	10951	ASCO Power Services, Inc	3,640.00	ATS maintenance service agreement
04/22/24	10952	Badger Meter Inc	3,337.10	(2) m170 2" meters
04/22/24	10953	Civiltec Engineering, Inc.	3,170.00	fire flow tests (4)
04/22/24	10954	Civiltec Engineering, Inc.	2,595.00	Eucalyptus-Glen-Vosburg Blending Project
04/22/24	10955	Clinical Lab of San Bernardino	360.00	water analysis
04/22/24	10956	Cricket Consulting	394.44	SCADA operation and maintenance
04/22/24	10957	David Stone Electrical Contractors	990.00	electrical services
04/22/24	10958	Underground Service Alert	31.50	Digalert
04/22/24	10959	Foothill Municipal Water District	1,088.01	administrative fee (O & M charge)
04/22/24	10960	General Pump Company	4,541.78	booster pump evaluation/maintenance - 7 sites
04/22/24	10961	Generator Services Co.	11,167.09	generator services - 6 sites
04/22/24	10962	Geotab USA, Inc	79.00	vehicle maintenance
04/22/24	10963	Kinneloa Canyon Gate Committee	50.00	transmitter
04/22/24	10964	McMaster Carr	594.72	safety and maintenance supplies
04/22/24	10965	National Construction Rentals	196.03	portable restroom
04/22/24	10966	Perry Thomas Construction Co.	7,486.30	emergency water line repair - Pasadena Glen Rd
04/22/24	10967	Peter Hansen Geospatial Services	4,500.00	baseline inventory and maps
04/22/24	10968	Public Water Agencies Group	1,255.41	PWAG monthly and quarterly assessment
04/22/24	10969	Raymond Basin Management Board	1,069.76	Title 22 monitoring: lab fees, sampling/admin.
04/22/24	10970	J.A. Salazar Construction	11,171.15	Kinneloa Mesa Rd & Dove Creek line repairs
04/22/24	10971	Ultimate Cleaning Solutions, Inc.	90.00	janitorial service
04/22/24	10972	Utility Service Co., Inc.	6,072.45	tank maintenance
04/30/24	EFT6158	Automatic Data Processing, Inc.	104.47	payroll processing fee
04/30/24	EFT6159	Applied Technology Group, Inc.	121.80	PWAG radios
04/30/24	EFT6160	AT&T Mobility	22.02	FirstNet wireless service
04/30/24	EFT6161	Pasadena Municipal Services	1,943.06	electricity - Wilcox Well
04/30/24	EFT6162	Spectrum	279.94	internet & telephone services

Kinneloa Irrigation District
Check/EFT Register
April 1, 2024 to April 30, 2024

Date	Check #	Payee	Amount	Description
04/30/24	EFT6163	Streamline	249.00	website service
04/30/24	EFT6164	Bernadette C. Allen	1,440.33	payroll
04/30/24	EFT6165	Arthur M. Aragon	2,196.95	payroll
04/30/24	EFT6166	Ramon Jr. Ascencio	2,584.37	payroll
04/30/24	EFT6167	Stephen Brown	277.05	payroll
04/30/24	EFT6168	Christopher A. Burt	3,646.61	payroll
04/30/24	EFT6169	Timothy J. Eldridge	277.05	payroll
04/30/24	EFT6170	John R. Feliton	138.52	payroll
04/30/24	EFT6171	Felipe Gallegos	2,019.34	payroll
04/30/24	EFT6172	Thomas L. Majich	4,879.21	payroll
04/30/24	EFT6173	Arthur W. Opel	277.05	payroll
04/30/24	EFT6174	Melanie E. Timoteo	2,109.54	payroll
04/30/24	EFT6175	Christopher A. Burt	300.00	payroll
04/30/24	EFT6176	Automatic Data Processing, Inc.	7,886.04	payroll taxes and withholdings
Total			<u>160,783.24</u>	

No gaps in check sequence

Voided check 04/01/24 - 04/30/24: #10909 lost in mail. Reissued check #10952

Kinneloa Irrigation District
Umpqua Bank Visa - Cash Disbursements Journal
For the Period From Apr. 1, 2024 to Apr. 30, 2024

Date	Check #	Name	Line Description	Amount	Account ID	Account Description
4/1/24	20240401CB-1	Amazon.com Inc	maintenance supplies	333.95	5010	Maintenance Supplies
4/1/24	20240401CB-2	A & E Automotive	truck #2 service	120.17	5035	Vehicle Maintenance
4/1/24	20240401MA-1	Google LLC	Google Cloud	50.11	6059	Computer/Software Maintenance
4/1/24	20240401MA-2	Google LLC	Google Workspace	141.60	6059	Computer/Software Maintenance
4/1/24	20240401MA-3	Autozone Auto Parts	tread depth gauges and tire pressure gauge	19.26	5035	Vehicle Maintenance
4/2/24	20240402MA-1	United States Postal Service	priority mail	9.93	6036	Postage/Delivery
4/3/24	20240403RA-1	Red Wing Shoes	boots	297.65	5012	Safety Equipment
4/3/24	20240403TM-1	The UPS Store	notary service	15.00	6075	Professional Services
4/8/24	20240408CB-1	Amazon.com Inc	pens	31.84	6035	Office/Computer Supplies
4/8/24	20240408CB-2	Amazon.com Inc	shop towels	81.00	5010	Maintenance Supplies
4/8/24	20240408RA-1	Ganahl Lumber Company	shovel	34.72	5010	Maintenance Supplies
4/9/24	20240409MA-1	Staples, Inc.	ink cartridges	110.03	6035	Office/Computer Supplies
4/10/24	20240410CB-1	Splashtop	Splashtop yearly subscription	198.00	6059	Computer/Software Maintenance
4/10/24	20240410FG-1	Arco - Pasadena	fuel - Rubio	54.36	5036	Fuel - All Equipment
4/10/24	20240410MA-1	Staples, Inc.	paper towels	40.73	6035	Office/Computer Supplies
4/11/24	20240411MA-1	Staples, Inc.	paper goods, cleaning supplies	33.69	6035	Office/Computer Supplies
4/11/24	20240411TM-1	Uline	confined space signage	102.59	5012	Safety Equipment
4/11/24	20240411TM-2	Subeca, Inc.	Subeca adapters	1,000.00	1512	Water Meters
4/11/24	20240411TM-3	Test Equipment Depot	fluoride meter and reagent tablets	240.51	5026	Water Treatment/Supplies
4/16/24	20240416MA-1	American Messaging Services	pager service	37.23	6050	Phone/Internet/Wireless
4/16/24	20240416MA-2	Tablet2Cases Ltd	iPad case	21.95	6035	Office/Computer Supplies
4/16/24	20240416MA-3	Umpqua Bank	international transaction fee	0.44	6120	Bank Service Charges
4/16/24	20240416RA-1	Arco - Pasadena	fuel - Rubio	69.94	5036	Fuel - All Equipment
4/16/24	20240416TM-1	Amazon.com Inc	trailer axle bolt template	10.94	5034	Equipment Maintenance
4/17/24	20240417TM-1	etrailer	trailer tire	221.93	5034	Equipment Maintenance
4/18/24	20240418FG-1	Ralphs	distilled water	11.92	5010	Maintenance Supplies
4/18/24	20240418FG-2	O'Reilly Auto Parts	tire foam and winter boost	25.88	5035	Vehicle Maintenance
4/18/24	20240418RA-1	Arco - Pasadena	fuel - fuel cans	10.61	5036	Fuel - All Equipment
4/19/24	20240419MA-1	Pollardwater	sonoscope	27.38	5010	Maintenance Supplies
4/22/24	20240422RA-1	Airgas USA, LLC	nitrogen	64.00	5010	Maintenance Supplies
4/23/24	20240423MA-1	Staples, Inc.	copy paper	68.20	6035	Office/Computer Supplies

System Water Loss Audit - April 2024

Subeca Read Date	3/26/24	4/26/24				
Subeca Read Time	11:00	11:00			Variance	
	Level	Level	Variance	Gal/Foot	Gallons	
Eucalyptus Reservoir	17.28	18.55	1.27	8,410.00	10,680.70	
Sage Tank	21.34	17.50	(3.84)	10,000.00	(38,400.00)	
West Tank	21.34	21.32	(0.02)	22,124.00	(442.48)	
Wilcox Reservoir	19.30	19.41	0.11	65,739.00	7,231.29	
Holly East	1.23	13.23	12.00	6,388.00	76,656.00	
Holly West	14.09	8.63	(5.46)	7,610.00	(41,550.60)	
Glen Reservoir	15.03	14.13	(0.90)	7,812.00	(7,030.80)	
Brown Reservoir	14.61	14.33	(0.28)	7,812.00	(2,187.36)	
Vosburg Reservoir	12.52	12.09	(0.43)	22,800.00	(9,804.00)	
East Tank	20.46	20.97	0.51	6,976.00	3,557.76	
			TANK VOLUME CHANGE		(1,289.49)	gallons
			TOTAL GROUNDWATER PRODUCED		10,881,196.08	gallons
			NET SYSTEM DEMAND		10,882,485.57	gallons
					14,548.78	CCF
			Metered Sales		12,112.00	CCF
			Loss		2,436.78	CCF
			Loss %		16.7%	
			Previous Month Loss%		24.4%	

**WATER SAMPLE RESULTS SUMMARY
APRIL 2024**

SAMPLE DATE	LAB	SOURCE OR DISTRIBUTION	TEST ANALYSIS	DESCRIPTION	# SAMPLES	# TESTS	RESULTS	COMMENTS
4/3/2024	Clinical	Distribution	Bacteriological	Total Coliform, E.Coli	6	12	ND	
4/3/2024	Clinical	Distribution	General Physical	Color, Odor, Turbidity	6	18	< MCL	Color, odor, turbidity are regulated by a secondary standard to maintain aesthetic qualities such as taste, smell, & appearance.
4/3/2024	Clinical	Distribution	Field	Chlorine Residual**	6	6	1.14 - 1.48 mg/L	District permit requires Chlorine Residual to be > 0.5 mg/L.
4/3/2024	Clinical	Distribution	Fluoride	Fluoride	6	6	1.1 - 1.2 mg/L	CA Fluoride MCL is 2.0 mg/L.
4/3/2024	Clinical	Source	Bacteriological	Total Coliform, E.Coli	2	4	ND	1st week sources tested are groundwater wells - Kinneloa #3 Well & Wilcox Well.
4/16/2024	Clinical	Distribution	Bacteriological	Total Coliform, E.Coli	6	12	ND	
4/16/2024	Clinical	Source*	Bacteriological	Total Coliform, E.Coli	5	10	ND	3rd week sources tested are groundwater source-tunnels.
4/16/2024	Clinical	Source	Fluoride	Fluoride	5	5	1.9 - 3.1 mg/L	CA Fluoride MCL is 2.0 mg/L. Eucalyptus & Delores Tunnel tested under 2.0 mg/L. Far Mesa, Hi Pressure, & House Tunnels tested over 2.0 mg/L.
4/19/2024	Stetson - Weck	Title 22 - Sources	Perchlorate	Perchlorate	5	5	ND	Source tunnels tested for Perchlorate. CA Perchlorate MCL is 6 ug/L. Perchlorate is commonly used in solid rocket propellants, munitions, fireworks, airbag initiators for vehicles, matches, and signal flares.
4/19/2024	Stetson - Weck	Title 22 - Sources	NO3	Nitrates	6	6	1.2 - 5.9 mg/L	Source tunnels tested for Nitrates. Nitrate MCL is 10 mg/L. Nitrate contamination leads to methemoglobinemia or "Blue Baby Syndrome" characterized by a lack of oxygen in blood cells turning baby skin blue.
4/19/2024	Stetson - Weck	Title 22 - Sources	VOC	Volatile Organic Compounds	7	469	ND	VOCs represent a direct risk to human health
4/19/2024	Stetson - Weck	Title 22 - Sources	Inorganics	Cyanide	1	1	ND	CA MCL 0.015 mg/L. House Tunnel tested for Cyanide under Title 22. Cyanide is a chemical asphyxiant that can cause death quickly after exposure
4/19/2024	Stetson - Weck	Title 22 - Sources	Inorganics	Hexavalent Chromium	1	1	0.59 ug/L	House Tunnel tested for Chromium 6+ under Title 22. Chromium 6+ is classified as a known carcinogen.
4/19/2024	Stetson - Weck	Title 22 - Sources	SOCs (DEHP & THIOBENCARB)	Synthetic Organic Compounds	-	-	-	Results not available per Yuen Yap from Stetson Engineers
4/25/2024	Clinical	Source - Special Inhouse	Fuoride	Fluoride	2	2	1.6 - 1.9 mg/L	CA Fluoride MCL is 2.0 mg/L. Special Fluoride sampling performed for Eucalyptus Tunnel and Delores Tunnel.
Total Samples					64	557		

NOTES:

*All source groundwater tunnels were diverted to spreading on 12/01/2023. Delores Tunnel turned into the system on 4/30/2024.

**District permit requires Chlorine Residual to be > 0.5 mg/L.

< MCL = less than Maximum Contaminant Level, ND = not detected, mg/L = milligrams per liter, ug/L = micrograms per liter
NO3 = Nitrates, VOC = Volatile Organic Compounds, SOC (Synthetic Organic Compounds)



Memo

Date: May 28, 2024

Subject: Board of Director Term Expirations and Election Dates

At a Regular Meeting of the Board of Directors of the Kinneloa Irrigation District held on February 27, 2024, Resolution No. 2024-02-27-2 was adopted. That Resolution changed the District's "General District Elections" from the first Tuesday after the first Monday in November of odd years, to the first Tuesday after the first Monday in November of even years and consolidated these elections with the Statewide General Elections conducted by the County, effective November 2026.

The Board of Supervisors of the County of Los Angeles approved this request and adopted this Resolution at its regular meeting held on April 23, 2024.

Following adoption of that Resolution, the current Board term expiration and election dates are as follows:

Division 1 (Feliton) – Current term expires on 12/1/28; however, as Director Feliton was appointed to fill a vacancy created in the first half of the previous Board member's term, this Board seat will be held by Director Feliton until the next District General Election to be held in November 2026.

Division 2 (Brown) – Current term expires on 12/4/26; next election to be held in November 2026.

Division 3 (Johnson) – Current term expires on 12/4/26; next election to be held in November 2026.

Division 4 (Eldridge) – Current term expires on 12/1/28; next election to be held in November 2028.

Division 5 (Opel) – Current term expires on 12/1/28; next election to be held in November 2028.

EXECUTIVE OFFICE



BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

JEFF LEVINSON
INTERIM EXECUTIVE OFFICER

COUNTY OF LOS ANGELES
EXECUTIVE OFFICE
BOARD OF SUPERVISORS

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 383
LOS ANGELES, CALIFORNIA 90012
(213) 974-1411 • www.bos.lacounty.gov

MEMBERS OF THE BOARD

HILDA L. SOLIS

HOLLY J. MITCHELL

LINDSEY P. HORVATH

JANICE HAHN

KATHRYN BARGER

April 24, 2024

Mr. Stephen H. Brown, Chairman
Board of Directors
Kinneloa Irrigation District
1999 Kinclair Drive
Pasadena, CA 91107-1017

Dear Mr. Brown:

At its meeting held April 23, 2024, the Los Angeles County Board of Supervisors approved the Kinneloa Irrigation District's (District's) request to change its General District Elections from the first Tuesday after the first Monday in November of odd years, to the first Tuesday after the first Monday in November of even years and consolidate these elections with the Statewide General Elections conducted by the County, effective November 2026.

Sincerely,

Jeff Levinson
Interim Executive Officer

JL:dm

c: Registrar-Recorder/County Clerk



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES HELD IN ROOM 381B
OF THE KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012**

Tuesday, April 23, 2024

9:30 AM

64. Kinneloa Irrigation District Election

Request from the Kinneloa Irrigation District (District): Approve the District's request to change its General District Elections from the first Tuesday after the first Monday in November of odd years, to the first Tuesday after the first Monday in November of even years and consolidate these elections with the Statewide General Elections conducted by the County, effective November 2026. (24-1396)

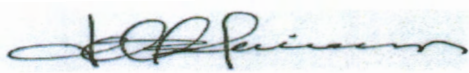
On motion of Supervisor Solis, seconded by Supervisor Barger, this item was duly carried by the following vote:

Ayes: 5 - Supervisor Solis, Supervisor Mitchell, Supervisor Hahn, Supervisor Barger and Supervisor Horvath

Attachments: [Board Letter](#)
[Public Comment/Correspondence](#)

The foregoing is a fair statement of the proceedings of the regular meeting held April 23, 2024, by the Board of Supervisors of the County of Los Angeles and ex officio the governing body of all other special assessment and taxing districts, agencies and authorities for which said Board so acts.

Jeff Levinson, Interim Executive Officer
Executive Officer-Clerk
of the Board of Supervisors

By 

Jeff Levinson
Interim Executive Officer

RECEIVED


By Anjanette Allen at 10:48 am, Apr 09, 2024

RESOLUTION 2024-02-27-2

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

64 April 23, 2024


JEFF LEVINSON
INTERIM EXECUTIVE OFFICER

A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE KINNELOA IRRIGATION DISTRICT APPROVING THE
RESCHEDULING OF
GOVERNING BOARD MEMBER ELECTIONS FROM
ODD TO EVEN YEAR ELECTIONS
COMMENCING WITH THE 2026 BOARD ELECTION

WHEREAS the current date for election of Governing Board members ("Board") of the Kinneloa Irrigation District ("District") is every Four (4) years on the first Tuesday after the first Monday in November of odd years (e.g. the next election is scheduled for November 2025) (Elections Code Section 10404(a)); and

WHEREAS; statewide general elections are held in California only in June and November of even years (e.g. the next statewide general election is scheduled for November 2024) (Elections Code Section 1001); and

WHEREAS; the District is located entirely within Los Angeles County; and

WHEREAS; Senate Bill 415, approved by the Governor in September 2015, prohibits a political subdivision from holding an election other than on a statewide election date commencing January 2018; and

WHEREAS; generally, voter participation is greater for statewide general elections than for special local elections including Special District board member elections; and

WHEREAS; the Board seeks to enhance voter participation and to specifically to increase the percentage of voters participating in the Board election; and

WHEREAS; the Board believes that rescheduling to "even year elections" may enhance voter participation and further increase the percentage of voters participating in the Board election; and

WHEREAS; it is considered the view of the Board that starting with the 2026 Board elections, the public interest will be better served by election of its Board members pursuant to "even- year elections" in conjunction with the statewide general elections; and

WHEREAS; as a result of these facts, the Board desires to change the date of future Board member elections to be consolidated with the California statewide general election in order to increase and enhance voter participation; and

RESOLUTION 2024-02-27-2

WHEREAS; while the Board recognizes there is a cost savings to the District resulting from aligning the District's election with the statewide general elections, this factor is not the primary motivation for the Board's decision. however, this incidental benefit furthers the District's policy of fiscal responsibility; and

WHEREAS, while the Board recognizes the terms of its members would be extended as a result of aligning the District's elections with the statewide general elections, this is not the reason for the Board's decision; and

WHEREAS, Elections Code Section 10404(b) establishes a procedure whereby the Board may change the election date for its Board members by adopting a resolution seeking approval for the change by the Board of Supervisors of all the affected county(ies); and

WHEREAS, if the change in election date is approved, it is being requested the new election date be moved from November 2025 to November 2026 with Board members whose terms would have expired in 2025 being extended to 2026 and Board members whose terms would have expired in 2027 being extended to 2028, as required by Elections Code Section 10404(i). [Refer to Exhibit A]

NOW THEREFORE, BE IT RESOLVED that the above recitals are true and correct; and
BE IT FURTHER RESOLVED that the Kinneloa Irrigation District Board of Directors adopts this resolution to consolidate the election date for members of the Board with the California state general election in November in even years (Elections Code Section 1001) pursuant to Elections Code Section 10404(b).

BE IT FURTHER RESOLVED that the Board Secretary will forward this resolution to the Los Angeles County Board of Supervisors explaining the rationale for the resolution and requesting formal approval of the change by the Board of Supervisors at a public meeting within 60 days after submission and after the resolution has been posted in accordance with law.

BE IT FURTHER RESOLVED that the Board Secretary will notify the Los Angeles County Elections Office that the District is prepared to pay the expenses of mailing notice of approval of the change in election date by the Los Angeles County Board of Supervisors as required by Elections Code 10405.7(f).

BE IT FURTHER RESOLVED that if the consolidation of election is approved by the Board of Supervisors, the date of that election will be moved to November 2026 and each subsequent Board member election will be held two years thereafter in November of even years.

BE IT FURTHER RESOLVED that if the consolidation of election is approved, the term of office of current Board members expiring in November 2025 will be extended to November 2026 and the term of Board members expiring in November 2027 will be extended to November 2028.

BE IT FURTHER RESOLVED that the District's Board Secretary or their designee is authorized to take such actions and execute such agreements and documentation necessary to implement the intent of this Resolution.

RESOLUTION 2024-02-27-2

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the Board of Directors of the Kinneloa Irrigation District held on February 27, 2024, Resolution No. 2024-02-27-2 was adopted by the following vote:

AYES: Directors Stephen Brown, Timothy Eldridge, Gordon Johnson, Gerrie Kilburn, and William Opel

NOES:

ABSENT:



STEPHEN H. BROWN, Chairman
Board of Directors of the
Kinneloa Irrigation District

ATTEST:



TIMOTHY J. ELDRIDGE, Treasurer
Board of Directors of the
Kinneloa Irrigation District

RESOLUTION 2024-02-27-2
KINNELOA IRRIGATION DISTRICT
BOARD OF DIRECTORS
EXHIBIT A

CURRENT BOARD MEMBER	CURRENT ELECTION YEAR	NEW ELECTION YEAR
STEPHEN H. BROWN (Div. 2)	2025	2026
TIMOTHY J. ELDRIDGE (Div. 4)	2027	2028
GORDON JOHNSON (Div. 3)	2025	2026
GERRIE G. KILBURN (Div. 1)	2027	2028
ARTHUR W. OPEL JR. (Div. 5)	2027	2028

General Manager's Report for the Board of Directors Meeting on May 28, 2024

I. Customer Account Information

- A. Customer Accounts – as of 5/21/24
 Active accounts: 589
 Delinquent accounts receiving late charges: 0
 Accounts shut off for non-payment: 0

Month	Current	30 days	60 days	90 days or greater	Total
April 2023	\$66,896.69	\$2,115.94	\$442.92	\$746.62	\$70,202.17
May 2023	\$12,468.11	\$1,150.61	\$0.00	\$0.00	\$70,202.17
June 2023	\$3,814.55	\$2,532.17	\$0.00	\$0.00	\$6,674.75
July 2023	\$19,782.26	\$4,981.87	\$0.00	\$0.00	\$24,764.13
August 2023	\$28,384.80	\$2,329.14	\$79.36	\$0.00	\$30,793.30
September 2023	\$22,157.30	\$1,983.49	\$78.91	\$0.00	\$30,793.30
October 2023	\$26,703.85	\$1,809.97	\$116.35	\$0.00	\$28,630.17
November 2023	\$45,028.39	\$2,257.29	\$0.00	\$0.00	\$47,285.68
December 2023	\$65,327.32	\$6,644.08	\$1,313.97	\$0.00	\$73,285.37
January 2024	\$36,204.89	\$3,221.13	\$120.34	\$0.00	\$39,546.36
February 2024	\$21,168.33	\$1,151.22	\$0.00	\$0.00	\$22,319.55
March 2024	\$13,703.26	\$2,993.69	\$0.00	\$0.00	\$16,696.95
April 2024	\$31,375.55	\$745.26	\$0.00	\$0.00	\$32,120.81

II. Customer Care Report

Customer Leaks	System Leaks	Water Waste	Water Quality	Customer Service*	Comments
3	2	0	2	15	Kinneloa Canyon Road Curb Stop Leak

* Customer service includes requests for water shutoff to facilitate customer plumbing repairs, inquiries about water bills, requests for leak checks and general questions.

III. General Manager's Projects and Activities

- A. Meetings/Outreach/Key Contacts
1. Los Angeles County Water Summit 4/29/24
 2. Rate Study Kickoff Meeting on 5/10/24
 3. SCE Site Survey for Arc Fault current on 5/14/24
 4. FMWD Budget Meeting on 5/15/24
- B. Grant Funding Opportunities
1. Hazard Mitigation Grants: KID staff are monitoring EPA BRIC (Building Resilient Infrastructure and Communities) grant opportunities to apply once the PWAG Multi-Agency Hazard Mitigation Plan is complete and approved.

2. FEMA Grants: FEMA and CalOES have approved KID grants requests for East Tank Earthwork Removal and Wilcox Reservoir Road site improvements in association with DR-4699 CA “California Severe Winter Storms” disaster.

C. Office Staff Updates

1. **All required documents submitted to CalOES for reimbursement of East Tank Earthwork removal project costs.**
2. **DDW approved 2023 eAR, 2023 CCR in review**

D. System Project Updates

1. **Valve exercising ongoing with Rubio support.**
2. **System leak at 3338 Barhite repaired by Salazar on 5/14/24.**
3. **Dive Inspection and Cleaning completed at Vosburg, Brown and Glen Reservoirs**
4. **Subeca completed replacement of ~200 pins with potential circuitry deficiencies.**

E. Regulatory Compliance and Reporting

1. CLEAN FLEETS REPORT DUE APRIL 1, 2024, submitted.
2. **July 1, 2024, Workplace Violence in IIPP, pending ACWA-JPIA and PWAG advice.**
3. Fluoride Variance – KID fluoride variance expires on 12/13/23. Compliance Plan submitted to DDW on 7/10/23. Revised permit application and blending plan submitted to DDW on 12/12/23.
4. **Federal Lead and Copper Rule Revisions: Notice received from SWRCB on 2/14/23. All public water systems to develop and submit a service line material inventory to the SWRCB, DDW by 10/16/24. This inventory includes service line material on both District side of meter, and customer side of meter. On 12/6/23 the EPA published the proposed Lead and Copper Rule Improvements (LCRI), comments are due no later than 2/5/24. KID is monitoring recommendations from AWWA and other advocacy groups on how best to proceed in 2024.**
5. Monthly Water Quality Reporting – Monthly reporting due by the 10th of each month.
6. Water Quality Emergency Notification Plan – annual requirement, filed timely in March 2024
7. Electronic Annual Report for 2023 (eAR) – submitted.
8. Drought and Conservation Report – required per Order No. DDW_HQ_Drought2023-001 issued on 1/1/23. New requirement for monthly data due quarterly. 2024Q1 report was filed timely.
9. **2023 Consumer Confidence Report is being prepared by District Staff and will include final public notice for Citation 04_07_23C-019**
10. PFOA, PFOS and PFAS Chemicals: Impacts of regulations are being monitored through trade groups that KID is affiliated with and Raymond Basin monitoring.
11. SB 552 – status of compliance, must meet Fire Flow requirements by January 2032. Costs to be considered in Master Planning.
12. SB 1020 – Clean Energy, Jobs, and Affordability Act of 2022 – requires 100% of all state agency electricity consumption to be from renewable and carbon neutral sources by 2035.

* Acronyms:

ACWA – Association of California Water Agencies
ACWA JPIA – Association of California Water Agencies Joint Powers Insurance Authority
CSDA – California Special Districts Association
CUEA – California Utilities Emergency Association
DDW – Dept. of Drinking Water
DWR – Dept. of Water Resources
FMWD – Foothill Municipal Water District
KID – Kinneloa Irrigation District
LAFCO – Local Agency Formation Commission of Los Angeles County
PWAG – Public Water Agencies Group
RBMB – Raymond Basin Management Board
SWRCB – State Water Resources Control Board
LCRR – Lead and Copper Rule Revisions

IV. Water Supply Summary as of 4/30/24 for the Watermaster Year 2023-2024

Raymond Basin Groundwater (Acre Feet)		Kinneloa Irrigation District Water Tunnels (Acre Feet)	
1955 Decreed Rights	516	Holly High-Low	34.0
Less Pasadena Subarea 30% Reduction in Water Rights	-154.8	Eucalyptus	0.0
Net Effective Decreed Rights	361.2		
Prior Year Carryover	51.6	Far Mesa	20.7
Leases/Exchanges	0	House	10.0
Prior Year Spreading	133.7	Delores	69.5
Short Term Storage	183.4		
Total Allowable Extractions	729.9		
Less Water Extracted YTD This Watermaster Year	-319.8	Year to Date Tunnel Production	134.2
Remaining Allowable Groundwater Extractions through June 2024	410.1	Remaining Estimated Tunnel Production through June 2024	35.0
Total Available Water Supply (Remaining Allowable Groundwater + Remaining Estimated Tunnel Production through June 2024)		445.1 Acre Feet	
Less Remaining Forecasted Retail Water Sales through June 2024		-75.0 Acre Feet	
Estimated Surplus Water through June 2024**		370.1 Acre Feet	

Total Retail Water Sales for Watermaster Year 2022-2023 = 492.8 Acre Feet

** This is the forecasted surplus water available for sale in the current year and/or carryover to the next Watermaster year which starts on July 1 subject to the carryover limits established by the Raymond Basin Management Board. Regarding the available surplus water, we will maximize the carryover to the next year and deliver the balance of the forecasted surplus water (if any) to the City of Pasadena. *Current Agreement with City of Pasadena for sale of excess groundwater expires June 30, 2025.*

In the 2022-2023 year, 238.5 Acre-Feet were sold to the City of Pasadena, 51.6 Acre-Feet were carried over to 2022-2023 and 183.4 Acre-Feet were put into our short-term storage account. Although we may lease additional pumping rights from another agency with surplus pumping rights, this is not considered a guaranteed source of supply since it is subject to negotiation from another Raymond Basin member.