

KINNELOA IRRIGATION DISTRICT

Special Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, November 1, 2022, 3:00 P.M.

MINUTES

Meeting conducted by teleconference under the provisions of Executive Order N-29-20.

The meeting was conducted by teleconference pursuant to the Brown Act Waivers provided for under the Governor’s Executive Orders in response to COVID-19 State of Emergency as well as the District Board room. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Stephen Brown, Gordon Johnson, Gerrie Kilburn, Tom Majich & David Moritz

DIRECTORS ABSENT: None

STAFF PRESENT: (In-Person): Acting General Manager, Martin Aragon; Field Staff; Chris Burt & Michele Ferrell

PUBLIC PRESENT: None

1. CALL TO ORDER:

Chairman Johnson called the meeting to order at 3:00 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. PUBLIC COMMENT: None

3. TRANSITION COMMITTEE REPORTS AND DISCUSSION: Board to discuss any issue related to the transition in General Managers and take action as necessary.

A. Acknowledgement of Staff Efforts During Transition Period.

Chairman Johnson proposed that the staff receive a bonus in the first pay period of December for the interim period while the District searches for a permanent General Manager. During this period, the staff has taken on more responsibilities and has seen that the District business has continued to thrive in the service delivered to our customers.

After the October 18, 2022, Meeting, Director Brown, and Kilburn were asked to form the Ad Hoc Personnel Committee to address finalization of the contract for the incoming GM, 2022 staff evaluations and changes to the rules and regulations.

Director Majich motioned to establish the Ad Hoc Personnel Committee and was seconded by Director Moritz. It was motioned/seconded/carried unanimously – (Majich / Moritz – 5 Aye/ 0 Nay /0 Abstain)

Director Majich moved to authorize the expenditure of sums not to exceed \$6600 total for interim bonuses and was seconded by Director Moritz. It was motioned/seconded/carried unanimously – (Majich / Moritz – 5 Aye/ 0 Nay / 0 Abstain)

4. REVIEW OF WATER RIGHTS LEASE AGREEMENT:

Director Brown motioned that we inform the City of Alhambra that is our intent based upon the prior contract language over the last four years and the recent October emails exchanged that the District intends to sign the contract once we have a written copy for the leased water rights for 207 AF at the cost of \$500/AF and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Brown / Kilburn – 5 Aye/ 0 Nay/ 0 Abstain)

5. ELECTION OF INDEPENDENT SPECIAL DISTRICT REPRESENTATIVES TO LAFCO:

Director Brown motioned to support the candidacy of Sharon S. Raghavachary as the Independent Special District LAFCO Voting Member for the term expiring in May 2026 and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Brown / Kilburn – 5 Aye/ 0 Nay / 0 Abstain)

6. DIRECTOR REPORTS AND/OR COMMENTS:

Director Majich recommended that a resolution be presented at the November 15th Regular Meeting to approve Engineering Solutions Services grant application for submission.

Chairman Johnson notified the Board that interviews for the General Manager position will occur early December.

7. ADJOURNMENT:

Chairman Johnson adjourned the meeting at 4:20pm.

Prepared and submitted by,

Martin Aragon

Martin Aragon

Office Manager/Board Clerk

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the District office 48 hours prior to the meeting at 626-797-6295. Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the agenda packet is available for public review at the District office or online at the District's website <https://kinneloairrigationdistrict.info>.
