

# KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors  
1999 Kinclair Drive, Pasadena, CA 91107  
Tuesday, April 23, 2024  
3:00 P.M.

## AGENDA

This meeting will be conducted at the District office in accordance with the Brown Act and AB 2449. Public comment may be made in person or submitted via email to [kinneloa@outlook.com](mailto:kinneloa@outlook.com) prior to the meeting, any information submitted will become part of the official record. The public may participate at the office or via computer or telephone using the following information: <https://us02web.zoom.us/j/85061795151?pwd=QURaWGV5Lzg3dmEvcGx1Ujl6akRHdz09>

Meeting ID: 850 6179 5151

Passcode: 156331

Telephone: 669 900 9128

1. **CALL TO ORDER** – 3:00 P.M.
  - a. Declaration of a quorum
  - b. Review of agenda
  
2. **PUBLIC COMMENT** – Comments from the Public regarding items on the Agenda or other items within the jurisdiction of the District  
In compliance with the Brown Act, the Board cannot discuss or act on items not on the Agenda. However, Board Members or District Staff may acknowledge Public comments, briefly respond to statements or questions posed by the Public, ask a question for clarification, or request Staff to place item on a future Agenda (Government Code section §54954.2)
  
3. **RESOLUTION OF APPRECIATION**  
*Recommended Action: Approve Resolution 2024-04-23-1 regarding Recognition and Appreciation of Service by Gerrie Kilburn.*
  
4. **REVIEW OF MINUTES** – March 26, 2024, Special Meeting  
*Recommended Action: Review and approve motion to file.*
  
5. **REVIEW OF MINUTES** – March 26, 2024, Regular Meeting  
*Recommended Action: Review and approve motion to file.*
  
6. **REVIEW OF FINANCIAL REPORTS** – February 2024  
*Recommended Action: Review and approve motion to file.*
  
7. **DIVISION 1 BOARD OF DIRECTORS VACANCY**  
*Recommended Action: Review candidates and make an appointment or call for an election.*
  
8. **INFORMATION ITEMS (items with \* indicate that supporting documents are included)**
  - a. March 2024 Water Audit\*
  - b. Water Quality Testing Report – March 2024\*
  - c. Customer Outreach/Newsletter - Spring 2024
  - d. Fluoride Treatment Update
  - e. MWD Rate Increases and Property Tax Increase
  - f. Rate Study Timeline and Implementation
  - g. Subeca performance update

**9. AD HOC MASTER PLAN COMMITTEE REPORT** – Information item presented by the Committee Chair. Summarize Master Plan Workshop activities, discuss Mission Statement development.

**10. GENERAL MANAGERS REPORT** – Information item presented by the General Manager. General Manager to summarize the report and respond to questions.

**11. CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Government Code – §54954.5(e):** Title: General Manager

**12. DIRECTOR REPORTS AND/OR COMMENTS –**

In accordance with Government Code §54954.2 Directors may make brief announcements or brief reports on their own activities. Directors may ask a question for clarification, provide a reference to staff or other resources for information, request staff to report back to the Directors at a subsequent meeting, or act to direct staff to place a matter of business on a future agenda.

**13. CALENDAR** – Upcoming regular meetings: May 28, 2024; June 25, 2024; July 23, 2024

**14. ADJOURNMENT**

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In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the District office 48 hours prior to the meeting at 626-797-6295. Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the agenda packet is available for public review at the District office or online at the District's website <https://kinneloirrigationdistrict.info>.

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**RESOLUTION 2024-04-23-1**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE KINNELOA IRRIGATION DISTRICT  
EXPRESSING APPRECIATION TO GERRIE G. KILBURN FOR HER SERVICE**

**WHEREAS**, Gerrie G. Kilburn has served with great distinction on the Board of Directors of the Kinneloa Irrigation District since 2006; and

**WHEREAS**, throughout her years of service, Mrs. Kilburn has devoted countless hours to ensure the success and sustainability of the Kinneloa Irrigation District and has been a resource for the Kinneloa Irrigation District's mission to provide a safe and reliable source of water for our customers; and

**WHEREAS**, Mrs. Kilburn has served as Chair of the Board from 2012 to 2015 and again from 2016 to 2018, addressing major challenges where her leadership was critical; and

**WHEREAS**, the Board wishes to formally recognize the dedication, outstanding judgment, leadership, and deep commitment Mrs. Kilburn has brought to the Board.

**NOW THEREFORE BE IT RESOLVED**, the Board of Directors of the Kinneloa Irrigation District hereby expresses its appreciation to Gerrie G. Kilburn for her dedicated and distinguished service as a Director, Secretary and Chair of the Kinneloa Irrigation District, and

**BE IT FURTHER RESOLVED**, that this Resolution be published on the website of the Kinneloa Irrigation District.

**PASSED, APPROVED AND ADOPTED THE TWENTY-THIRD DAY OF APRIL 2024.**

SIGNED:

ATTEST:

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STEPHEN H. BROWN, Chairman  
Board of Directors of the Kinneloa Irrigation District

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TIMOTHY J. ELDRIDGE, Treasurer  
Board of Directors of the Kinneloa Irrigation District

# KINNELOA IRRIGATION DISTRICT

Special Meeting – Board of Directors  
1999 Kinclair Drive, Pasadena, CA 91107  
Tuesday, March 26, 2024, 2:00 P.M.  
**MINUTES**

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

**DIRECTORS PRESENT:** (In-Person): Stephen Brown, Gordon Johnson, Timothy Eldridge, William Opel

**DIRECTORS ABSENT:** None

**STAFF PRESENT:** (In-Person): Tom Majich (General Manager),

**PUBLIC PRESENT:** None

**1. CALL TO ORDER:**

Chairman Brown called the meeting to order at 2:00 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

**2. PUBLIC COMMENT:**

None

**3. KINNELOA IRRIGATION DISTRICT MASTER PLAN:**

As part of the Board's work on the development of a Water Master Plan the General Manager (GM) provided an update on various condition assessment activities. The GM noted that proposals are being collected for the Rate Study and that the consultant will want to know the District's desire for funding capital improvement projects either with an entirely "pay as you go" strategy or if debt financing may be considered in certain situations. After a substantive discussion, no action was taken.

**4. DIRECTOR REPORTS AND/OR COMMENTS:**

None

**5. CALENDAR:** Upcoming regular meetings: April 23, 2024; May 28, 2024; June 25, 2024.

**6. ADJOURNMENT:**

**Chairman Brown adjourned the meeting at 3:00 P.M.**

**Prepared and submitted by,**

**Tom Majich, General Manager**

# KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors  
1999 Kinclair Drive, Pasadena, CA 91107  
Tuesday, March 26, 2024, 3:00 P.M.

## MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

**DIRECTORS PRESENT:** (In-Person): Stephen Brown, Gordon Johnson, Timothy Eldridge, William Opel

**DIRECTORS ABSENT:** none

**STAFF PRESENT:** (In-Person): Tom Majich-General Manager (GM)

**PUBLIC PRESENT:** John Feliton

**1. CALL TO ORDER:**

Chairman Brown called the meeting to order at 3:05 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

**2. PUBLIC COMMENT:**

Mr. John Feliton noted that he has formally submitted his qualifications to be considered for appointment to the Board of Directors, representing Division 1.

**3. REVIEW OF MINUTES:**

Director Opel motioned to approve the **February 27, 2024 Special Meeting** Minutes for filing and was seconded by Director Eldridge. It was motioned/seconded/carried unanimously – (Opel / Eldridge – 4 Aye / 0 Nay / 0 Abstain/0 Absent)

**4. REVIEW OF MINUTES:**

Director Johnson motioned to approve the **February 27, 2024 Regular Meeting** Minutes for filing with a noted correction to the spelling of Mr. John Feliton's name and with the direction to include the expansion of any acronym with the acronym then noted in parentheses the first time it is used in a document, and was seconded by Director Opel. It was motioned/seconded/carried unanimously – (Johnson / Opel – 4 Aye / 0 Nay / 0 Abstain/0 Absent)

**5. REVIEW OF FINANCIAL REPORTS:**

The General Manager presented the January 2024 financial reports. Director Eldridge motioned to approve the reports for filing and was seconded by Director Johnson. It was motioned/seconded/carried unanimously – (Eldridge / Johnson – 4 Aye/0 Nay / 0 Abstain/0 Absent)

**6. ELECTION LAFCO SPECIAL DISTRICT REPRESENTATIVE:**

The General Manager was authorized to submit a ballot in favor of Donald Dear for Special District LAFCO Voting Member for the term expiring in May 2028. It was motioned/seconded/carried – (Eldridge / Opel – 4 Aye/0 Nay / 0 Abstain / 0 Absent)

**7. RESOLUTION: DESIGNATION OF AGENT FOR FEMA & CalOES FUNDING:**

A resolution which would designate the General Manager the Agent of the District to file applications and execute necessary documents to receive funding for all open and future disasters for up to three (3) years was reviewed. Director Eldridge motioned to adopt the resolution and was seconded by Director Opel. It was motioned/seconded/carried unanimously – (Eldridge / Opel – 4 Aye/0 Nay / 0 Abstain/0 Absent)

**8. FIVE YEAR REVIEW OF CONSULTANT ENGAGEMENTS:**

The General Manager prepared a memo noting status of engagements for District Engineer, Auditor and Attorney. The GM was directed to present a motion for Board approval in the 3<sup>rd</sup> quarter of this year.

**9. INFORMATION ITEMS:**

- a. The General Manager shared a water audit for the period of 1/26/24 - 2/26/24 indicating that 24.7% of water produced in that period was non-revenue generating.
- b. The General Manager shared the District's options for making operational changes in the field to support additional fire flow when needed.
- c. The General Manager provided a Water Quality Testing Report for February 2024
- d. Topics for the Spring 2024 Customer Newsletter were discussed and the GM was directed to have CV Strategies prepare the final draft.
- e. The GM noted that piping diagrams for proposed blending stations are being developed and will be included in the next submittal to the Division of Drinking Water (DDW) for the Fluoride Blending Treatment Permit Amendment.
- f. The GM shared the notice that was distributed to residents of Division 1 regarding the Board vacancy in Division 1.
- g. The GM shared updates on proposed MWD rate increases and potential increase in the ad valorem property tax which would impact District customers.
- h. The GM noted that the approved Strategic Goals and Objectives for 2024 had been posted to the District website.

**10. AD HOC MASTER PLAN COMMITTEE:**

The GM reported that the committee has not met since the most recent Board Meeting given that the Special Board Meeting was established for purposes of discussing Master Plan progression.

**11. GENERAL MANAGER'S REPORT:**

The General Manager presented the monthly report on District activities and water supply and production. A year-to-date summary of the Watermaster Year ending June 2024 was reviewed.

**12. CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Pursuant to Government Code Section § 54957(b)(1):**

Title: General Manager

**13. REPORT ON CLOSED SESSION:**

Chairman Brown announced the closed session concluded and no action was taken.

**14. DIRECTOR REPORTS AND/OR COMMENTS:**

Director Johnson requested that the GM add to the agenda for the next Regular Meeting a Resolution of Appreciation for former Director Gerrie Kilburn.

**15. CALENDAR:** Upcoming regular meetings: April 23, 2024; May 28, 2024; June 25, 2024

**16. ADJOURNMENT:**

Chairman Brown adjourned the meeting at 5:25 P.M.

Prepared and submitted by,

Tom Majich, General Manager

**John R. Feliton, Jr.**  
**1849 Kinneloa Mesa Road**  
**Pasadena, CA 91107**  
818-640-8959  
jrfeliton@earthlink.net

Kinneloa Irrigation District  
1999 Kinclair Dr.  
Pasadena, CA 91107

Attention: Tom Majich

Re: Vacancy of Office of Director of Division 1

Dear Mr. Majich:

At last month's Board meeting, following the announcement of Gerrie Kilburn's retirement, I confirmed my interest in the open seat on KID's Board. Having then received the March 8<sup>th</sup> Notice of Vacancy, and as a homeowner within the District's Division 1, this letter, and my resume, will serve as my formal application.

I believe my legal and business career as an owner, officer and equity partner in various corporations and partnerships provided me with a variety of skills that would enable me to make a significant contribution to the Board. My focus on management, business development, administration, risk management, training and insurance should enable me to successfully integrate with the existing members.

Thank you for your consideration,



John Feliton



**JOHN R. FELITON, JR**

1849 Kinneloa Mesa Road

Pasadena, CA 91107

Cell #: (818) 640-8959

email: [jrfeliton@gmail.com](mailto:jrfeliton@gmail.com)

**PROFESSIONAL EXPERIENCE**

**Anova Group Inc (2007–2015)**

Position: Consultant

- Risk Assessment and management of law firm operations including loss prevention, business process improvement and systems integration.

**Lewis Brisbois Bisgaard & Smith LLP (1999-2006)**

Position: Equity Partner

- Extensive experience in the professional liability arena defending attorneys, insurance agents, insurance companies, accountants, real estate agents and various other professionals.
- Managed the firm's general liability department nationwide.

**Bottum & Feliton (1985-1999)**

Position: Owner/President

- Focus on the representation of professionals in professional liability matters.
- Responsible for firm's certified in-house continuing legal education program. (Annually taught several courses including *The Basics of the Insurance Industry* and *Negotiation*.)
- Primarily responsible for the management of the firm.

**Wilson, Elser, Edelman & Dicker (1980-1985)**

Position: Equity Partner

- Focus on the representation of professionals in professional liability matters.
- Administrative partner responsible for management and training.

**Adams Clay Insurance Brokerage (1973-1980)**

Position: General Counsel (1973-1977)  
Vice President Underwriting (1978-1980)

**ADMISSIONS**

- State Bar of California, 1973
- U.S. District Court; Central, Northern, Southern and Eastern Districts

## **ASSOCIATIONS**

- American Bar Association - Tort and Insurance Practice Section
- State Bar of California - Litigation Section
- Association of Southern California Defense Counsel
- Defense Research Institute
- Los Angeles County Bar Association
- Claims Procedure and Procedure Counsel
- Professional Liability Underwriting Society

## **PUBLICATIONS/LECTURES**

- Guarding Against Liability, SECURITY MANAGEMENT.
- Bad Faith Breach of a Contract of Carriage and Handle your Claims like you Handle your Cargo, in the CALIFORNIA HOUSEHOLD GOOD CARRIER'S CLAIM TRAINING AND REFERENCE MANUAL.
- Lecturer for the Professional Liability Underwriting Society as well as the Claims Prevention and Procedure Counsel.

## **EDUCATION**

Loyola University  
Juris Doctor, 1973

Syracuse University  
Bachelor of Arts, 1970

## System Water Loss Audit - March 2024

Subeca Read Date	2/26/24	3/26/24				
Subeca Read Time	14:10	11:00			Variance	
	Level	Level	Variance	Gal/Foot	Gallons	
Eucalyptus Reservoir	20.49	17.28	(3.21)	8,409.09	(26,993.18)	
Sage Tank	21.08	21.34	0.26	10,000.00	2,600.00	
West Tank	11.43	21.34	9.91	22,124.00	219,248.84	
Wilcox Reservoir	15.03	19.30	4.27	65,739.00	280,705.53	
Holly East	15.37	1.23	(14.14)	6,388.00	(90,326.32)	
Holly West	10.72	14.09	3.37	7,610.00	25,645.70	
Glen Reservoir	13.16	15.03	1.87	7,812.00	14,608.44	
Brown Reservoir	14.22	14.61	0.39	7,812.00	3,046.68	
Vosburg Reservoir	12.75	12.52	(0.23)	22,800.00	(5,244.00)	
East Tank	14.90	20.46	5.56	6,976.00	38,786.56	
			TANK VOLUME CHANGE		489,071.43	gallons
			TOTAL GROUNDWATER PRODUCED		9,473,135.32	gallons
			NET SYSTEM DEMAND		8,984,063.89	gallons
					12,010.78	CCF
			Metered Sales		9,080.00	CCF
			Loss		2,930.78	CCF
			Loss %		24.4%	
			Previous Month Loss%		24.7%	

## WATER SAMPLE RESULTS SUMMARY

MARCH 2024

SAMPLE DATE	LAB	SOURCE OR DISTRIBUTION	TEST ANALYSIS	DESCRIPTION	# SAMPLES	# TESTS	RESULTS	COMMENTS
3/5/2024	Clinical	Distribution	Bacteriological	Total Coliform, E.Coli	6	12	ND	
3/5/2024	Clinical	Distribution	General Physical	Color, Odor, Turbidity	6	18	< MCL	Color, odor, turbidity are regulated by a secondary standard to maintain aesthetic qualities such as taste, smell, & appearance.
3/5/2024	Clinical	Distribution	Field	Chlorine Residual**	5	5	1.26 - 1.38 mg/L	
3/5/2024	Clinical	Source	Bacteriological	Total Coliform, E.Coli	2	4	ND	1s week sources tested are groundwater wells - Kinneloa #3 Well & Wilcox Well.
3/6/2024	Clinical	Distribution	Bacteriological	Total Coliform, E.Coli	1	2	ND	Routine sample for 3315 Villa Knolls Dr was taken on 3/6 instead of 3/5 due to construction
3/6/2024	Clinical	Distribution	Field	Chlorine Residual**	1	1	0.79	
3/6/2024	Clinical	Special Inhouse - West Tank #1 #2	Bacteriological	Total Coliform, E.Coli	2	4	ND	Special sampling for Total Coliform performed for West Tank washout.
3/6/2024	Clinical	Special Inhouse - West Tank #1 #2	Field	Chlorine Residual**	2	2	1.3 mg/L	
3/7/2024	Clinical	Special Inhouse - West Tank #3 #4	Bacteriological	Total Coliform, E.Coli	2	4	ND	Special sampling for Total Coliform performed for West Tank washout.
3/7/2024	Clinical	Special Inhouse - West Tank #3 #4	Field	Chlorine Residual**	2	2	1.26 mg/L	
3/19/2024	Clinical	Distribution	Bacteriological	Total Coliform, E.Coli	6	12	ND	
3/19/2024	Clinical	Distribution	Field	Chlorine Residual**	6	6	0.82 - 1.48 mg/L	
3/19/2024	Clinical	Source*	Bacteriological	Total Coliform, E.Coli	5	10	2	3d week sources tested are groundwater source-tunnels. TC positive result for Eucalyptus Tunnel on 3/19. Eucalyptus Tunnel has been diverted to spreading since 4/7/2023. It was monitored again this month for bacteriological quality.
3/27/2024	Clinical	Special Inhouse - Holly East Tank #1 #2	Bacteriological	Total Coliform, E.Coli	2	4	ND	Special sampling for Total Coliform performed for Holly East Tank washout.
3/27/2024	Clinical	Special Inhouse - Holly East Tank #1 #2	Field	Chlorine Residual**	2	2	1.53	
3/28/2024	Clinical	Special Inhouse - Holly East Tank #3 #4	Bacteriological	Total Coliform, E.Coli	2	4	ND	Special sampling for Total Coliform performed for Holly East Tank washout.
3/28/2024	Clinical	Special Inhouse - Holly East Tank #3 #4	Field	Chlorine Residual**	2	2	2.05	

**Total Samples**                      54                      94

**NOTES:**

\*All source groundwater tunnels were diverted to spreading on 12/01/2023.

\*\*District permit requires Chlorine Residual to be > 0.5 mg/L.

< MCL = less than Maximum Contaminant Level, ND = not detected, mg/L = milligrams per liter



# Memo

Date: April 23, 2024  
Subject: Mission Statement Development

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At the November 2023 board meeting it was noted that a mission statement should address the following key items:

1. What do we do?
2. How do we do it?
3. Whom do we do it for?
4. What value are we bringing?

Director Brown offered the following draft mission statement for consideration and discussion:

*“The mission of the Kinneloa Irrigation District is to safely, reliably and in a cost-efficient matter provide clean, affordable and abundant water to meet the needs of our customers.”*

The General Manager has drafted the following for discussion and consideration:

*“The mission of the Kinneloa Irrigation District is to deliver safe, clean and reliable water in a sustainable and affordable manner to meet our customers’ needs.”*

Mission statements from other nearby agencies are included for reference:

Foothill Municipal Water District’s mission is to provide our member agencies with an adequate and reliable supply of quality water to meet their projected demands in a cost-efficient and climate responsible manner.

Quartz Hill Water District will be a responsible overseer of the resources, assets and natural environments entrusted to us in order to provide a high-quality water supply that is resilient, reliable and supplied at a fair and equitable rate.

Our mission is to provide our current and future customers with a reliable, quality water supply in the most cost-efficient and environmentally responsible manner. To achieve our mission, we utilize the best available technology and Best Management Practices for Urban Water Conservation – La Canada Irrigation District.

The mission of RCLWA is to provide shareholders within its service area with adequate and reliable supplies of high-quality water to meet present and future needs in an environmentally and economically responsible

way. In addition to supplying high quality water RCLWA is continuing to upgrade its infrastructure to ensure that your water will be reliably available. – Rubio Canon Land and Water Association

Our mission is to provide quality water and wastewater services to the Crescenta Valley community in a dependable and economically responsible manner. Our vision is to secure sustainable water supplies and ensure infrastructure reliability, while furthering our commitment to accountability, transparency, and cost-effectiveness. – Crescenta Valley Water District

Bound by our core values – Accountability, Communication and Teamwork – we are committed to providing the highest level of service to our customers – DEDICATED-RELIABLE-OUTSTANDING-PROFESSIONAL SERVICE. In carrying out this mission, the District places special emphasis on delivering a high-quality water supply. – Rowland Water Company

It is the policy of Sunny Slope Water Company to provide the finest quality water at the lowest possible rate and to maintain its facilities commensurate with the income derived from the sale of water.

The District's mission is to provide the highest quality and reliable supplies of water at the lowest possible rate, provide the best service, manage its infrastructure to meet present and future needs, and strive to minimize economic impact to its water customers. – Pico Water District

Our mission is to deliver safe quality water to our customers while providing the highest level of customer satisfaction and support. – South Montebello Irrigation District

Dedicated to meeting the water supply needs of the communities we serve. – Walnut Valley Water District

The mission of the District is to provide high-quality water to our current and future customers at a reasonable cost. The District will strive for excellence in providing great customer care; advocating for local water issues that help our residents; educating the community on water-use efficiency; and leading our region in researching and implementing emerging technologies that increase operational efficiency. – Palmdale Water District

Bellflower Somerset Mutual Water Company will provide safe, high-quality drinking water and trusted service to our shareholders.

# General Manager's Report for the Board of Directors Meeting on April 23, 2024

## I. Customer Account Information

### A. Customer Accounts –

Active accounts: 597  
 Delinquent accounts receiving late charges: 0  
 Accounts shut off for non-payment: 0

Month	Current	30 days	60 days	90 days or greater	Total
<b>March 2023</b>	\$35,127.70	\$1,920.64	\$879.11	\$0.00	\$37,927.45
<b>April 2023</b>	\$66,896.69	\$2,115.94	\$442.92	\$746.62	\$70,202.17
<b>May 2023</b>	\$12,468.11	\$1,150.61	\$0.00	\$0.00	\$70,202.17
<b>June 2023</b>	\$3,814.55	\$2,532.17	\$0.00	\$0.00	\$6,674.75
<b>July 2023</b>	\$19,782.26	\$4,981.87	\$0.00	\$0.00	\$24,764.13
<b>August 2023</b>	\$28,384.80	\$2,329.14	\$79.36	\$0.00	\$30,793.30
<b>September 2023</b>	\$22,157.30	\$1,983.49	\$78.91	\$0.00	\$30,793.30
<b>October 2023</b>	\$26,703.85	\$1,809.97	\$116.35	\$0.00	\$28,630.17
<b>November 2023</b>	\$45,028.39	\$2,257.29	\$0.00	\$0.00	\$47,285.68
<b>December 2023</b>	\$65,327.32	\$6,644.08	\$1,313.97	\$0.00	\$73,285.37
<b>January 2024</b>	\$36,204.89	\$3,221.13	\$120.34	\$0.00	\$39,546.36
<b>February 2024</b>	\$21,168.33	\$1,151.22	\$0.00	\$0.00	\$22,319.55
<b>March 2024</b>	\$13,703.26	\$2,993.69	\$0.00	\$0.00	\$16,696.95

## II. Customer Care Report

Customer Leaks	System Leaks	Water Waste	Water Quality	Customer Service*	Comments
3	2	0	0	29	Meyerloa and Pasadena Glen System Leaks

\* Customer service includes requests for water shutoff to facilitate customer plumbing repairs, inquiries about water bills, requests for leak checks and general questions.

## III. General Manager's Projects and Activities

### A. Meetings/Outreach/Key Contacts

1. Annual ACWA-JPIA Risk Assessment on 3/27/24, report received 4/10/24.
2. Meeting with CVWD GM and Operations Manager regarding pipeline upgrade strategies
3. SoCal Water Utilities Grant Network meeting on 4/5/24
4. System review with LACoFD Station 66 Captain and Staff on 4/8/24
5. Meeting with reps from CSDA in office on 4/9/24
6. SCE Emergency Planning and Response Meetings on 4/11/24
7. Sunday, 4/7/24 — responded to ~10gpm system leak at Mesaloe/Kinneloe Mesa Rd.
8. FMWD Managers Meeting on 4/10/24
9. SCE Emergency Planning/PSPS for Water Sector: 4/11/24

## B. Grant Funding Opportunities

1. Hazard Mitigation Grants: KID staff are monitoring EPA BRIC (Building Resilient Infrastructure and Communities) grant opportunities to apply once the PWAG Multi-Agency Hazard Mitigation Plan is complete and approved.
2. FEMA Grants: FEMA and CalOES have approved KID grants requests for East Tank Earthwork Removal and Wilcox Reservoir Road site improvements in association with DR-4699 CA "California Severe Winter Storms" disaster.

## C. Office Staff Updates

1. **Responding to document requests from FEMA and CalOES to receive reimbursement for the East Tank Earthwork Removal Project.**
2. **Submitted 2023 eAR to DDW and draft 2023 CCR for review.**

## D. System Project Updates

1. **Annual Cla-Val maintenance performed at K3, Sage and Transfer Valve**
2. **Semi-annual DWR static well measurements taken 4/11/24**
3. **Valve exercising ongoing with Rubio support**
4. **Eucalyptus Booster 3 troubleshooting continues**
5. **System leak at Mesaloe/Kinneloa Mesa Rd. repaired by Salazar on 4/9/24**
6. **System leak at Dove Creek repaired by Salazar on 4/17/24**
7. **Subeca in District replacing ~200 pins with potential circuitry deficiencies.**
8. Hi-Lo Tunnel Pipeline at canyon exit fused and ready for final installation using HDPE on canyon bottom.
9. Vosburg Reservoir Rehab – scope of work to be developed and budgeted following dive inspection.

## E. Regulatory Compliance and Reporting

1. CLEAN FLEETS REPORT DUE APRIL 1, 2024, submitted.
2. **July 1, 2024 Workplace Violence in IIPP, pending ACWA-JPIA and PWAG advice**
3. Fluoride Variance – KID fluoride variance expires on 12/13/23. Compliance Plan submitted to DDW on 7/10/23. Revised permit application and blending plan submitted to DDW on 12/12/23.
4. **Federal Lead and Copper Rule Revisions: Notice received from SWRCB on 2/14/23. All public water systems to develop and submit a service line material inventory to the SWRCB, DDW by 10/16/24. This inventory includes service line material on both District side of meter, and customer side of meter. On 12/6/23 the EPA published the proposed Lead and Copper Rule Improvements (LCRI), comments are due no later than 2/5/24. KID is monitoring recommendations from AWWA and other advocacy groups on how best to proceed in 2024.**
5. Monthly Water Quality Reporting – Monthly reporting due by the 10<sup>th</sup> of each month.
6. Water Quality Emergency Notification Plan – annual requirement, filed timely in March 2024
7. **Electronic Annual Report for 2023 (eAR) – submitted.**
8. Drought and Conservation Report – required per Order No. DDW\_HQ\_Drought2023-001 issued on 1/1/23. New requirement for monthly data due quarterly. 2024Q1 report was filed timely.
9. **2023 Consumer Confidence Report is being prepared by District Staff and will include final public notice for Citation 04\_07\_23C-019**
10. PFOA, PFOS and PFAS Chemicals: Impacts of regulations are being monitored through trade groups that KID is affiliated with and Raymond Basin monitoring.
11. SB 552 – status of compliance, must meet Fire Flow requirements by January 2032. Costs to be considered in Master Planning.



12. SB 1020 – Clean Energy, Jobs, and Affordability Act of 2022 – requires 100% of all state agency electricity consumption to be from renewable and carbon neutral sources by 2035.

\* Acronyms:

ACWA – Association of California Water Agencies  
 ACWA JPIA – Association of California Water Agencies Joint Powers Insurance Authority  
 CSDA – California Special Districts Association  
 CUEA – California Utilities Emergency Association  
 DDW – Dept. of Drinking Water  
 DWR – Dept. of Water Resources  
 FMWD – Foothill Municipal Water District  
 KID – Kinneloa Irrigation District  
 LAFCO – Local Agency Formation Commission of Los Angeles County  
 PWAG – Public Water Agencies Group  
 RBMB – Raymond Basin Management Board  
 SWRCB – State Water Resources Control Board  
 LCRR – Lead and Copper Rule Revisions

#### IV. Water Supply Summary as of 3/31/24 for the Watermaster Year 2023-2024

Raymond Basin Groundwater (Acre Feet)		Kinneloa Irrigation District Water Tunnels (Acre Feet)	
1955 Decreed Rights	516	Holly High-Low	34.0
Less Pasadena Subarea 30% Reduction in Water Rights	-154.8	Eucalyptus	0.0
<b>Net Decreed Right</b>	<b>361.2</b>		
Prior Year Carryover	51.6	Far Mesa	20.7
Leases/Exchanges	0	House	10.0
Prior Year Spreading	133.7	Delores	69.5
Short Term Storage	183.4		
<b>Total Allowable Extractions</b>	<b>729.9</b>		
Less Water Extracted YTD This Watermaster Year	-288.6	Year to Date Tunnel Production	134.2
<b>Remaining Allowable Groundwater Extractions through June 2024</b>	<b>441.3</b>	<b>Remaining Estimated Tunnel Production through June 2024</b>	<b>0.0</b>
Total Available Water Supply (Remaining Allowable Groundwater + Remaining Estimated Tunnel Production through June 2024)		441.3 Acre Feet	
Less Remaining Forecasted Retail Water Sales through June 2024		-150.0 Acre Feet	
<b>Estimated Surplus Water through June 2024**</b>		<b>291.3 Acre Feet</b>	

#### Total Retail Water Sales for Watermaster Year 2022-2023 = 492.8 Acre Feet

\*\* This is the forecasted surplus water available for sale in the current year and/or carryover to the next Watermaster year which starts on July 1 subject to the carryover limits established by the Raymond Basin Management Board. Regarding the available surplus water, we will maximize the carryover to the next year and deliver the balance of the forecasted surplus water (if any) to the City of Pasadena. *Current Agreement with City of Pasadena for sale of excess groundwater expires June 30, 2025.*

In the 2022-2023 year, 238.5 Acre-Feet were sold to the City of Pasadena, 51.6 Acre-Feet were carried over to 2022-2023 and 183.4 Acre-Feet were put into our short-term storage account. Although we may lease additional pumping rights from another agency with surplus pumping rights, this is not considered a guaranteed source of supply since it is subject to negotiation from another Raymond Basin member.