

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, April 23, 2024, 3:00 P.M.
MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Stephen Brown, Gordon Johnson, Timothy Eldridge, William Opel

DIRECTORS ABSENT: none

STAFF PRESENT: (In-Person): Tom Majich-General Manager (GM), Chris Burt

PUBLIC PRESENT: Gerrie Kilburn, John Feliton, Christopher Amador-French

1. CALL TO ORDER:

Chairman Brown called the meeting to order at 3:03 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. PUBLIC COMMENT:

Mr. John Feliton and Mr. Christopher Amador-French noted that they wished to speak on Agenda Item #6.

3. RESOLUTION OF APPRECIATION – GERRIE KILBURN:

Chairman Brown read aloud Resolution 2024-04-23-1 Recognition and Appreciation of Service by Gerrie Kilburn. Director Johnson motioned to approve the resolution and was seconded by Director Eldridge. It was motioned/seconded/carried unanimously – (Johnson / Eldridge – 4 Aye / 0 Nay / 0 Abstain/0 Absent)

4. REVIEW OF MINUTES:

Director Eldridge motioned to approve the **March 26, 2024 Special Meeting** Minutes for filing and was seconded by Director Opel. It was motioned/seconded/carried unanimously – (Eldridge / Opel – 4 Aye / 0 Nay / 0 Abstain/0 Absent)

5. REVIEW OF MINUTES:

Director Eldridge motioned to approve the **March 26, 2024 Regular Meeting** Minutes for filing with a correction on item #6 revised to “It was motioned/seconded/carried – (Johnson/Eldridge – 3 Aye / 1 Nay-Opel / 0 Abstain / 0 Absent)” and was seconded by Director Johnson. It was motioned/seconded/carried unanimously – (Eldridge / Johnson – 4 Aye / 0 Nay / 0 Abstain/0 Absent)

6. DIVISION 1 BOARD OF DIRECTORS VACANCY:

Mr. John Feliton and Mr. Christopher Amador-French submitted their qualifications to the Board for consideration to be appointed to represent Division 1. Both applicants gave a statement to the Board regarding their interest and qualifications, then responded to questions from members of the Board.

The KID Board of Directors adopted Resolution 2024-02-27-2 at its meeting on February 27, 2024, that would change its General District Elections from odd years to even years and extend the terms of each current Director by one year. That KID adopted resolution is pending review and approval by the Board of Supervisors of Los Angeles County before coming into effect. Presently, the current term for the Division 1 representative expires on December 3, 2027, with the next election scheduled for November 2027; however, the appointee shall hold office until the next general district election in November 2025.

Director Johnson motioned “That the Board appoint John Feliton to serve as the Kinneloa Irrigation District Division 1 Director” and was seconded by Director Brown. It was motioned/seconded/carried – (Johnson / Brown – 3 Aye / 0 Nay / 1 Abstain-Eldridge / 0 Absent)

7. REVIEW OF FINANCIAL REPORTS:

The General Manager presented draft March 2024 financial reports and noted that there was further review required by staff prior to recommending the Board formally review and file. No action was taken.

8. INFORMATION ITEMS:

- a. The General Manager shared a water audit for the period of 2/27/24 - 3/26/24 indicating that 24.4% of water produced in that period was non-revenue generating.
- b. The General Manager provided a Water Quality Testing Report for March 2024
- c. The GM noted that the newsletter has been prepared by CV Strategies and will be issued sometime this week.
- d. The GM noted that following the receipt of the 2nd Quarter Source Fluoride sampling results he will contact the Division of Drinking Water (DDW) regarding comments on the blending plan resubmittal.
- e. The GM shared an update on the MWD budget status and the potential impact to District customers due to a doubling of the MWD ad valorem property tax.
- f. The GM noted that he will be executing the proposal from Water Resources Economics to prepare the water rate study that was approved as part of the 2024 operating budget.
- g. Subeca staff is in District replacing potentially faulty register devices that may be susceptible to water damage due to manufacturing process.

9. AD HOC MASTER PLAN COMMITTEE:

The GM requested that the District establish a Mission Statement to further guide the Master Planning effort. After a substantive discussion, it was motioned by Director Eldridge and seconded by Director Opel that the following Mission Statement be adopted:

“The mission of the Kinneloa Irrigation District is to deliver safe and reliable water in a sustainable and cost-efficient manner to meet our customers’ essential needs.”

It was motioned/seconded/carried unanimously – (Eldridge / Opel – 4 Aye / 0 Nay / 0 Abstain/0 Absent)

10. GENERAL MANAGER’S REPORT:

The General Manager presented the monthly report on District activities, water supply and production. A year-to-date summary of the Watermaster Year ending June 2024 was reviewed.

11. CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Pursuant to Government Code Section § 54957(b)(1):

Title: General Manager

12. REPORT ON CLOSED SESSION:

Chairman Brown announced the closed session concluded and no action was taken.

13. DIRECTOR REPORTS AND/OR COMMENTS:

Director Brown noted that he will be unavailable to attend the June 25th Board Meeting and requested that Secretary Johnson chair the meeting in his absence.

Director Eldridge asked the GM for an update on when the re-paving on Pasadena Glen Road will be completed. The GM stated that proposals will be sought in the coming month to complete this repair and other minor paving repairs in the District that need to be addressed as well.

14. CALENDAR: Upcoming regular meetings: May 28, 2024; June 25, 2024; July 23, 2024

15. ADJOURNMENT:

Chairman Brown adjourned the meeting at 5:35 P.M.

Prepared and submitted by,

Tom Majich, General Manager