

KINNELOA IRRIGATION DISTRICT

Special Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, October 24, 2023, 2:00 P.M.

MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Gerrie Kilburn, Stephen Brown, Timothy Eldridge, Gordon Johnson (arrive at 3:00 pm)

DIRECTORS ABSENT: none

STAFF PRESENT: (In-Person): General Manager, Tom Majich; Martin Aragon, Chris Burt,

PUBLIC PRESENT: none

1. **CALL TO ORDER:**

Acting Chairman Brown called the meeting to order at 2:00 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

The General Manager requested that a report on water quality testing from the previous week be added to the agenda as an information item. Director Eldridge motioned to approve the addition to the agenda and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Eldridge / Kilburn– 3 Aye/0 Nay/0 Abstain/1 Absent)

2. **PUBLIC COMMENT:** none

3. **PROPOSED BUDGET AND WATER RATES FOR 2024:**

Director Eldridge motioned to adopt the revised 2024 Operating Budget and schedule a rate hearing for implementation of the 2024 rates as follows: Daily Service Charge of \$2.48 and usage charge of \$6.20 per hundred cubic feet and was seconded by Director Kilburn. After discussion it was motioned/seconded/carried unanimously – (Eldridge / Kilburn – 3 Aye/0 Nay /0 Abstain/1 Absent)

4. **WATER QUALITY TESTING UPDATE:**

The General Manager reported that a raw water sample for the Hi-Lo Tunnel source tested positive for coliforms and E. coli on the October 17th monthly sampling. Upon notification the following day the source was immediately taken offline. Special sampling was conducted on Friday October 20th and repeated on Saturday October 21st which consisted of sampling at the six (6) routine distribution sampling sites throughout the District, two samples each from Holly East Tank and Holly West Tank, two (2) samples each at the residences closest to the Holly Tanks and two (2) samples of raw H-Lo Pressure tunnel water. All distribution system samples and storage samples tested negative for total coliform and/or E.coli. The raw Hi-Lo Pressure Tunnel water samples tested positive for

both total coliform and E. coli, the tunnel remains offline pending further investigation by District staff.

5. DIRECTOR REPORTS AND/OR COMMENTS:

Director Johnson arrived at 3pm and provided the following comment regarding the proposed budget and rate increase:

This rate increase is important to stabilize the District's finances due to the increasing need for system upgrades and repairs, along with recent unprecedented sales fluctuations. Over the next year, the District plans to conduct a system master plan, develop multi-year rate projections, and explore long-term goals and financing options for needed upgrades. Customer's will be informed during this process and be engaged to provide input on the goals and implementation.

Director Johnson stated that he would have voted Aye in favor of Item #3 if he were present at the time action was taken on that item.

6. CALENDAR: Upcoming regular meetings: Nov. 28, 2023; Dec. 19, 2023; January 16, 2024

It was motioned by Director Kilburn and seconded by Director Eldridge that the regularly scheduled meeting of November 21, 2023 be adjourned to November 28, 2023. It was motioned/seconded/carried unanimously – (Kilburn / Eldridge – 4 Aye/0 Nay /0 Abstain/0Absent)

7. ADJOURNMENT:

Chairman Brown adjourned the meeting at 3:15 P.M.

Prepared and submitted by,

Martin Aragon

**Martin Aragon
Office Manager/Board Clerk**