

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, December 20, 2022
2:00 P.M.

AGENDA

This meeting will be conducted at the District office in accordance with the Brown Act and the Governor's Executive Orders N-25-20 (Mar. 12, 2020), N-29-20 (Mar. 17, 2020), N-08-21 (Jun. 11, 2021) and AB 361 which waive the Brown Act provisions found in Govt. Code section 54953(b)(3) which require the physical presence of the members, the clerk, or other personnel of the body, or the public, as a condition of participation in, or quorum for, a public meeting and allow teleconferencing. Face coverings may be required for attendance at the office. Public comment may be made in person or submitted via email to kinneloa@outlook.com prior to the meeting and any information submitted will become part of the official record. The public may participate at the office or via computer or telephone using the following information:

<https://us02web.zoom.us/j/85061795151?pwd=QURaWGV5Lzg3dmEvcGx1Ujl6akRHdz09>

Meeting ID: 850 6179 5151

Passcode: 156331

Telephone: 669 900 9128

1. **CALL TO ORDER** – 2:00 P.M.
 - a. Declaration of a quorum
 - b. Review of agenda

2. **TELECONFERENCING OF BOARD MEETING**– Board to consider continuing to waive certain provisions of the Brown Act as permitted by AB 361 during the COVID-19 emergency
Recommended Action: Board to decide whether to extend the provisions of Resolution 2020-1-18 for 30 days by adopting Resolution 2022-12-20

3. **PUBLIC COMMENT** - Comments from the Public regarding items on the Agenda or other items within the jurisdiction of the District
In compliance with the Brown Act, the Board cannot discuss or act on items not on the Agenda. However, Board Members or District Staff may acknowledge Public comments, briefly respond to statements or questions posed by the Public, ask a question for clarification, or request Staff to place item on a future Agenda (Government Code section §54954.2)

4. **REVIEW OF MINUTES** – November 1, 2022, Special Meeting; November 15, 2022, Regular Meeting.
Recommended Action: Review and approve motion to file

5. **REVIEW OF FINANCIAL REPORTS** – November 30, 2022
Recommended Action: Review and approve motion to file

6. **CLOSED SESSION** – GM Recruitment Update
PUBLIC EMPLOYMENT
Pursuant to Government Code Section 54957
Title: General Manager

7. **REPORT ON CLOSED SESSION**

8. ELECTION OF KINNELOA IRRIGATION DISTRICT BOARD OFFICERS FOR YEAR 2023 –

Recommended Action: Conduct election per the following procedure per Article 4.03 of the Kinneloa Irrigation District’s Rules and Regulations

BOARD OFFICER ELECTION PROCEDURE

Officers will be nominated and elected individually, not as a “slate.” The procedure is as follows:

- a. The Chairman calls for nominations for the office of Chairman.
- b. A candidate is nominated.
- c. The nomination is seconded. If a second is not received, the nomination dies.
- d. The Chairman then asks if there are other nominations.
- e. All other nominations (if any) are received and seconded.
- f. The Chairman then calls for a vote and announces the results.
- g. The same procedure is followed for the office of Treasurer and Secretary.

9. DIRECTOR REQUESTS, REPORTS OR COMMENTS –

In accordance with Government Code §54954.2 Directors may make brief announcements or brief reports on their own activities. Directors may ask a question for clarification, provide a reference to staff or other resources for information, request staff to report back to the Directors at a subsequent meeting, or act to direct staff to place a matter of business on a future agenda.

10. CALENDAR – January 17, 2023 February 21, 2023 March 21, 2023

11. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the District office 48 hours prior to the meeting at 626-797-6295. Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the agenda packet is available for public review at the District office or online at the District’s website <https://kinneloirrigationdistrict.info>.

RESOLUTION 2022-12-20

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE KINNELOA IRRIGATION DISTRICT EXTENDING THE TIME DURING WHICH THE DISTRICT MAY CONTINUE TO MEET IN ACCORDANCE WITH RESOLUTION 2022-01-18 AND WITHOUT COMPLIANCE WITH GOVERNMENT CODE SECTION 54953(B)(3)

WHEREAS this District has previously approved Resolution 2022-01-18 authorizing remote teleconference meetings; and

WHEREAS the COVID-19 state of emergency declared by the Governor is ongoing; and

WHEREAS the District wants to follow the health and safety recommendations of state and local health officials to reduce the spread of the COVID-19 virus.

NOW THEREFORE, IT IS RESOLVED that the Board extends the provisions of Resolution 2022-12-20 for thirty days in accordance with Government Code Section 54953(e).

PASSED, APPROVED AND ADOPTED THIS TWENTIETH DAY OF DECEMBER 2022.

SIGNED: _____
Chair

ATTEST: _____
Secretary

KINNELOA IRRIGATION DISTRICT

Special Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, November 1, 2022, 3:00 P.M.

MINUTES

Meeting conducted by teleconference under the provisions of Executive Order N-29-20.

The meeting was conducted by teleconference pursuant to the Brown Act Waivers provided for under the Governor’s Executive Orders in response to COVID-19 State of Emergency as well as the District Board room. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Stephen Brown, Gordon Johnson, Gerrie Kilburn, Tom Majich & David Moritz

DIRECTORS ABSENT: None

STAFF PRESENT: (In-Person): Acting General Manager, Martin Aragon; Field Staff; Chris Burt & Michele Ferrell

PUBLIC PRESENT: None

1. CALL TO ORDER:

Chairman Johnson called the meeting to order at 3:00 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. PUBLIC COMMENT: None

3. TRANSITION COMMITTEE REPORTS AND DISCUSSION: Board to discuss any issue related to the transition in General Managers and take action as necessary.

A. Acknowledgement of Staff Efforts During Transition Period.

Chairman Johnson reported as of October 28, 2022, sixteen applications had been initiated and eleven were formally submitted. The application deadline is December 4, 2022.

Chairman Johnson proposed that the staff receive a bonus in the first pay period of December for the interim period while the District searches for a permanent General Manager. During this period, the staff has taken on more responsibilities and has seen that the District business has continued to thrive in the service delivered to our customers.

After the October 18, 2022, Meeting, Director Brown, and Kilburn were asked to form the Ad Hoc Personnel Committee to address finalization of the contract for the incoming GM, 2022 staff evaluations and changes to the rules and regulations. The disbandment of the personnel committee is anticipated to occur within the first quarter of 2023.

Director Majich motioned to establish the Ad Hoc Personnel Committee and was seconded by Director Moritz. It was motioned/seconded/carried unanimously – (Majich / Moritz – 5 Aye/ 0 Nay /0 Abstain)

Director Majich moved to authorize the expenditure of sums not to exceed \$6600 total for interim bonuses and was seconded by Director Moritz. It was motioned/seconded/carried unanimously – (Majich / Moritz – 5 Aye/ 0 Nay / 0 Abstain)

4. REVIEW OF WATER RIGHTS LEASE AGREEMENT:

Director Brown motioned that we inform the City of Alhambra that is our intent based upon the prior contract language over the last four years and the recent October emails exchanged that the District intends to sign the contract once we have a written copy for the leased water rights for 207 AF at the cost of \$500/AF and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Brown / Kilburn – 5 Aye/ 0 Nay/ 0 Abstain)

5. ELECTION OF INDEPENDENT SPECIAL DISTRICT REPRESENTATIVES TO LAFCO:

Director Brown motioned to support the candidacy of Sharon S. Raghavachary as the Independent Special District LAFCO Voting Member for the term expiring in May 2026 and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Brown / Kilburn – 5 Aye/ 0 Nay / 0 Abstain)

6. DIRECTOR REPORTS AND/OR COMMENTS:

Director Majich recommended that a resolution be presented at the November 15th Regular Meeting to approve Engineering Solutions Services grant application for submission.

Chairman Johnson notified the Board that interviews for the General Manager position will occur early December.

7. ADOURNMENT:

Chairman Johnson adjourned the meeting at 4:20pm.

Prepared and submitted by,

Martin Aragon

Martin Aragon

Office Manager/Board Clerk

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KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, November 15, 2022, 3:00 P.M.

MINUTES

Meeting conducted by teleconference under the provisions of Executive Order N-29-20.

The meeting was conducted by teleconference pursuant to the Brown Act Waivers provided for under the Governor’s Executive Orders in response to COVID-19 State of Emergency as well as the District Board room. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Stephen Brown, Gordon Johnson, Gerrie Kilburn, Tom Majich & David Moritz

DIRECTORS ABSENT: None

STAFF PRESENT: (In-Person): Interim General Manager, Martin Aragon, Field Staff; Chris Burt & Michele Ferrell

PUBLIC PRESENT: None

1. CALL TO ORDER:

Chairman Johnson called the meeting to order at 3:00 pmand took roll call. A quorum of Board Members was present and reviewed the agenda.

2. TELECONFERENCING FOR BOARD MEETING:

Director Kilburn motioned to adopt Resolution 2020-1-18 and was seconded by Director Moritz. It was motioned/seconded/carried unanimously – (Kilburn / Moritz – 5 Aye/ 0 Nay /0 Abstain)

3. PUBLIC COMMENT: None

4. PUBLIC HEARING REGARDING PROPOSED 2023 WATER RATES:

There was no public comment on the proposed increase of water rates.

5. WATER RATES: Discussion and adoption of 2023 water rates – Resolution 2022-11-15

Director Kilburn motioned to approve the Resolution on the proposed water rates for 2023 and was seconded by Director Moritz. It was motioned/seconded/carried unanimously – (Kilburn / Moritz – 5 Aye/ 0 Nay /0 Abstain)

6. REVIEW OF MINUTES:

Director Moritz motioned to approve the **September 20, 2022** Regular Meeting Minutes for filing and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Moritz / Kilburn – 5 Aye/ 0 Nay /0 Abstain)

Director Kilburn motioned to approve the **October 18, 2022** Regular Meeting Minutes for filing and was seconded by Director Johnson. It was motioned/seconded/carried unanimously – (Kilburn / Johnson – 5 Aye/ 0 Nay /0 Abstain)

7. REVIEW OF FINANCIAL REPORTS:

Director Majich reviewed the Oct 2022 financial reports.

Director Majich motioned to approve the financial reports for filing and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Majich / Kilburn – 5 Aye/ 0 Nay /0 Abstain)

8. INFORMATION ITEMS:

A. Engineering Solutions Services Grant Application

During a recent conversation with Sudi Shoja, the District staff agreed to meet via zoom in the next week.

B. Fluoride Variance

All parties participating have been notified of the agreed upon meeting date of December 7, 2022 at 10:30am.

9. PROJECT UPDATES:

A. Advanced Meter Infrastructure (AMI) Project

AMI Firmware was updated and 200 newly improved devices have replaced.

B. Brown/Glen Pipeline Project

The Project has been postponed until a General Manager has been appointed.

C. Customer Outreach

The fall newsletter was sent out in early November. The next newsletter will be sent out before the end of year.

D. PWAG Activities

Staff met with the PWAG representative to review our Hazard Mitigation list of items.

There were a couple modifications that were recommended, and we were reassured of our progress.

E. OSHA Hearing

Payment was sent to Depart. of Industrial relations.

10. DIRECTOR REQUESTS, REPORTS OR COMMENTS

In the next week, Chairman Johnson and Director Brown will review the applications submitted for the General Manager position.

11. ADOURNMENT:

Chairman Johnson adjourned the meeting at 4:25 pm.

Prepared and submitted by,

Martin Aragon

Martin Aragon

Interim General Manager/Board Clerk

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DRAFT

Kinneloa Irrigation District
Income Statement for the Eleven Months Ending November 30, 2022

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
4000 Water Sales	111,552.61	112,000.00	(447.39)	1,556,969.12	1,388,000.00	168,969.12
4015 Wholesale Water Sales	0.00	0.00	0.00	61,075.22	75,000.00	(13,924.78)
4020 Service/Installation Charges	453.91	833.33	(379.42)	24,193.02	9,166.63	15,026.39
4025 Asset Sale/Miscellaneous	0.00	0.00	0.00	2,000.00	0.00	2,000.00
4035 Interest-Reserve Fund	3,838.74	583.33	3,255.41	21,356.94	6,416.63	14,940.31
4036 Unrealized Gain(Loss)-CalTRU	6,658.35	2,083.33	4,575.02	(60,867.53)	22,916.63	(83,784.16)
Total Revenues	122,503.61	115,499.99	7,003.62	1,604,726.77	1,501,499.89	103,226.88
Expenses						
5000 Leased Water Rights	0.00	0.00	0.00	63,135.00	63,135.00	0.00
5005 Electricity	13,730.96	11,000.00	2,730.96	165,552.16	139,000.00	26,552.16
5010 Maintenance/Repair Supplies	292.11	2,500.00	(2,207.89)	31,390.81	27,500.00	3,890.81
5011 Material and Labor for Install	0.00	833.33	(833.33)	31,750.00	9,166.63	22,583.37
5012 Safety Equipment	0.00	166.67	(166.67)	667.96	1,833.37	(1,165.41)
5015 Operations Labor	26,387.25	25,133.33	1,253.92	273,045.47	276,466.63	(3,421.16)
5016 Operations OT	1,118.25	1,291.67	(173.42)	17,092.92	14,208.37	2,884.55
5020 Stand-by Compensation	900.00	915.00	(15.00)	9,780.00	10,065.00	(285.00)
5022 Training/Certification	264.59	133.33	131.26	1,652.59	1,466.63	185.96
5025 Water Treatment/Analysis	603.00	2,083.33	(1,480.33)	29,355.94	22,916.63	6,439.31
5030 Maintenance/Repair Contractors	5,985.66	11,666.67	(5,681.01)	94,858.58	128,333.37	(33,474.79)
5034 Equipment Maintenance	13,394.11	1,666.67	11,727.44	37,814.14	18,333.37	19,480.77
5035 Vehicle Maintenance	0.00	1,333.33	(1,333.33)	3,687.18	14,666.63	(10,979.45)
5036 Fuel	2,194.85	1,666.67	528.18	21,928.56	18,333.37	3,595.19
5045 Insurance-Workers Comp.	0.00	0.00	0.00	9,885.05	15,000.00	(5,114.95)
5046 Insurance-Liability	0.00	1,416.67	(1,416.67)	14,284.09	15,583.37	(1,299.28)
5048 Insurance-Property	312.56	208.33	104.23	3,094.48	2,291.63	802.85
5049 Insurance-Medical	5,430.63	8,604.17	(3,173.54)	68,171.94	94,645.87	(26,473.93)
6000 Engineering Services	5,435.70	2,958.33	2,477.37	41,175.15	44,541.63	(3,366.48)
6005 Watermaster Services	1,318.00	1,333.33	(15.33)	14,416.48	14,666.63	(250.15)
6015 Administrative Salary	0.00	13,216.67	(13,216.67)	153,798.40	145,383.37	8,415.03
6017 Administrative Travel	0.00	250.00	(250.00)	122.79	2,750.00	(2,627.21)
6020 Board Compensation	300.00	700.00	(400.00)	4,950.00	7,700.00	(2,750.00)
6021 Administrative & Board Exp.	0.00	83.33	(83.33)	6.65	916.63	(909.98)
6022 Board of Directors Election	0.00	0.00	0.00	344.22	0.00	344.22
6024 Customer/Public Info. Prog.	200.00	333.33	(133.33)	13,680.32	3,666.63	10,013.69
6025 PERS - KID	3,012.23	4,000.00	(987.77)	39,892.84	44,000.00	(4,107.16)
6030 Social Security - KID	2,612.27	3,000.00	(387.73)	34,998.55	33,000.00	1,998.55
6031 Medicare - KID	610.94	708.33	(97.39)	8,535.93	7,791.63	744.30
6035 Office/Computer Supplies	0.00	583.33	(583.33)	7,781.66	6,416.63	1,365.03
6036 Postage/Delivery	0.00	416.67	(416.67)	3,898.59	4,583.37	(684.78)
6040 Professional Dues	596.83	1,333.33	(736.50)	6,788.25	14,666.63	(7,878.38)
6045 Legal Services	4,534.08	1,250.00	3,284.08	34,983.88	13,750.00	21,233.88
6050 Telephone	239.94	375.00	(135.06)	3,464.34	4,125.00	(660.66)
6051 Mobile Communications	176.11	41.67	134.44	1,711.95	458.37	1,253.58

Kinneloa Irrigation District
Income Statement for the Eleven Months Ending November 30, 2022

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
6052 Pagers	35.34	41.67	(6.33)	572.16	458.37	113.79
6053 Internet Service	109.98	133.33	(23.35)	1,211.76	1,466.63	(254.87)
6059 Computer Software Maintenance	540.66	1,000.00	(459.34)	8,199.67	11,000.00	(2,800.33)
6061 Office Equipment Maintenance	0.00	83.33	(83.33)	0.00	916.63	(916.63)
6065 Accounting Services	0.00	0.00	0.00	700.00	7,000.00	(6,300.00)
6070 Office & Accounting Labor	13,680.40	10,916.67	2,763.73	122,412.12	120,083.37	2,328.75
6075 Professional/Contract Services	9,983.17	2,333.33	7,649.84	47,677.63	25,666.63	22,011.00
6080 Administrative Fees	836.48	1,036.67	(200.19)	9,434.92	11,403.37	(1,968.45)
6081 Permits/Fees	408.66	1,250.00	(841.34)	10,128.09	13,750.00	(3,621.91)
6086 Taxes - Sales/Use	(17,961.67)	291.67	(18,253.34)	0.00	3,208.37	(3,208.37)
6088 Interest Expense	27,054.71	25,033.80	2,020.91	54,109.42	51,405.78	2,703.64
6120 Bank Service Charges	1,060.92	833.33	227.59	10,454.24	9,166.63	1,287.61
Total Expenses	125,398.72	144,156.29	(18,757.57)	1,512,596.88	1,476,888.17	35,708.71
Net Income	(2,895.11)	(28,656.30)	25,761.19	92,129.89	24,611.72	67,518.17
Other Expenditures						
1511 WaterTreatment Plant	0.00	500.00	(500.00)	3,115.51	5,500.00	(2,384.49)
1512 Water Meters	17,961.67	0.00	17,961.67	216,253.68	187,000.00	29,253.68
1514 Computer/Office Equipment	0.00	330.00	(330.00)	1,325.64	4,700.00	(3,374.36)
2400 Installment Purchase Agreement	73,046.27	75,067.18	(2,020.91)	146,092.54	148,796.18	(2,703.64)
Total Other Expenditures	91,007.94	75,897.18	15,110.76	366,787.37	345,996.18	20,791.19
Total Increase or (Drawdown)	(93,903.05)	(104,553.48)	10,650.43	(274,657.48)	(321,384.46)	46,726.98

Kinneloa Irrigation District

Balance Sheet as of November 30, 2022

ASSETS

Current Assets

1010	Checking-Wells Fargo Bank	\$ 113,557.52
1012	Reserve Fund-LAIF	129,092.29
1014	Reserve Fund-CalTRUST	1,615,748.24
1016	Accrued Interest-LAIF	559.26
1100	Accts. Receivable-Water Sales	29,129.29
1190	Allowance for Bad Debts	(771.48)
1200	Inventory	20,000.00
1340	Accrued Water Sales	112,530.32
1350	Prepaid Insurance	26,590.10
1360	Prepaid Expenses	27,687.61

Total Current Assets

2,074,123.15

Property and Equipment

1501	Water Rights	52,060.41
1503	Land Sites	96,700.08
1504	Water Mains	4,010,066.35
1505	Water Tunnels	737,474.60
1506	K-3 Well	89,543.06
1507	Improvement District #1	602,778.12
1508	Mountain Property	6,620.00
1509	Wilcox Well/Wilcox Booster	94,030.98
1510	Interconnections	14,203.27
1511	Water Treatment Plant	206,569.07
1512	Water Meters	381,154.81
1513	Electrical/Electronic Equip.	256,918.72
1514	Computer/Office Equipment	75,658.84
1515	Vehicles & Portable Equipment	308,656.75
1516	Water Company Facilities	104,222.20
1517	KID Office	64,899.78
1518	Shaw Ranch	280,789.92
1519	Dove Creek Project	487,383.87
1520	Glen Reservoir/Booster	24,190.86
1521	Kinneloa Ridge Project	690,492.58
1522	Eucalyptus Booster Station	532,342.43
1526	Vosburg Booster	1,647,215.66
1527	SCADA Equipment	362,117.90
1528	Tanks and Reservoirs	119,491.90
1529	Holly Tanks	181,113.76
1530	Tools	6,273.13
1600	Accum. Depreciation	(5,933,805.76)

Total Property and Equipment

5,499,163.29

Other Assets

1901	PERS-Deferred Outflows	64,858.00
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Total Assets

\$ 7,638,144.44

Kinneloa Irrigation District
Balance Sheet as of November 30, 2022

LIABILITIES AND CAPITAL

Current Liabilities

2000	Accounts Payable	\$ 34,470.85	
2230	Special Payroll Deduction	353.00	
2271	Deposits-Construction Meters	850.00	
2272	Job Deposits	2,700.00	
2275	Deposits-Water Customers	255.02	
2290	Accrued Vacation	13,237.40	
	Total Current Liabilities		51,866.27

Long-Term Liabilities

2400	Installment Purchase Agreement	1,304,978.65	
2801	PERS- Net Liability	100,903.50	
2901	PERS- Deferred Inflows	160,498.00	
	Total Long-Term Liabilities		1,566,380.15
	Total Liabilities		1,618,246.42

Capital

3040	Fund Balance	5,927,768.13	
	Net Income	92,129.89	
	Total Capital		6,019,898.02
	Total Liabilities & Capital		\$ 7,638,144.44

Kinneloa Irrigation District
Statement of Cash Flow
For the Eleven Months Ended November 30, 2022

	Current Month	Year to Date
Cash Flows from Operating Activities		
Net Income	\$ (2,895.11)	\$ 92,129.89
<i>Adjustments to reconcile net income to net cash provided by operating activities</i>		
1100 Accts. Receivable-Water Sales	3,877.20	(4,276.09)
1340 Accrued Water Sales	26,906.28	27,209.12
1350 Prepaid Insurance	(25,636.22)	(13,364.55)
1360 Prepaid Expenses	(2,754.85)	(4,647.67)
2000 Accounts Payable	(8,645.29)	(10,508.03)
2230 Special Payroll Deduction	0.00	353.00
2271 Deposits-Construction Meters	850.00	850.00
2272 Job Deposits	2,700.00	900.00
2290 Accrued Vacation	0.00	(12,787.20)
	(2,702.88)	(16,271.42)
Total Adjustments	(2,702.88)	(16,271.42)
Net Cash Provided by Operations	(5,597.99)	75,858.47
 Cash Flows from Investing Activities		
<i>Used for</i>		
1511 Water Treatment Plant	0.00	(3,115.51)
1512 Water Meters	(17,961.67)	(218,163.48)
1514 Computer/Office Equipment	0.00	(1,325.64)
	(17,961.67)	(222,604.63)
Net Cash Used in Investing	(17,961.67)	(222,604.63)
 Cash Flows from Financing Activities		
<i>Proceeds from</i>		
<i>Used for</i>		
2400 Installment Purchase Agreement	(73,046.27)	(146,092.54)
2801 PERS- Net Liability	0.00	(43,551.48)
	(73,046.27)	(189,644.02)
Net Cash Used in Financing	(73,046.27)	(189,644.02)
Net Increase (Decrease) in Cash	\$ (96,605.93)	\$ (336,390.18)
 Summary		
Cash Balance at End of Period	\$ 1,858,957.31	\$ 1,858,957.31
Cash Balance at Beg. of Period	(1,955,563.24)	(2,193,437.69)
	(1,955,563.24)	(2,193,437.69)
Net Increase (Decrease) in Cash	\$ (96,605.93)	\$ (334,480.38)

Kinneloa Irrigation District
Check Register
November 1, 2022 to November 30 , 2022

Date	Check #	Payee	Amount	Description
11/9/2022	EFT5464	CA Public Employees Ret. Sys.	5355.48	KID & Employee Retirement Contributions
11/9/2022	EFT5465	Southern California Edison Co.	13905.73	Electricity - District / K3 Pumping
11/9/2022	EFT5466	Spectrum	349.92	Internet Services
11/9/2022	10378	ACWA-JPIA	5683.11	Employee Health Benefits Contributions
11/9/2022	10379	Applied Technology Group, Inc.	155.00	Emergency Radio Communications
11/9/2022	10380	BrightView Landscape Services	1625.52	Landscape Maintenance
11/9/2022	10381	Clinical Lab of San Bernardino	134.00	Water Treatment/Analysis
11/9/2022	10382	Cricket Consulting	285.00	SCADA Maintenance
11/9/2022	10383	Underground Service Alert	38.00	Digalert
11/9/2022	10384	Foothill Municipal Water District	836.48	Administrative Fee & (O&M charge)
11/9/2022	10385	Generator Services Co.	2366.22	Generator Lease - Sage
11/9/2022	10386	Geotab USA, Inc	79.00	Vehicle Maintenance
11/9/2022	10387	Christopher A. Burt	264.59	Boot Reimbursement
11/9/2022	10388	Public Water Agencies Group	289.08	Monthly Emergency Preparedness Program
11/9/2022	10389	Ultimate Cleaning Solutions, Inc.	90.00	Monthly Janitorial Services
11/9/2022	10390	Utility Service Co., Inc.	5700.66	Tank Maintenance
11/9/2022	10391	Ware Disposal	318.39	Trash Pickup Services
11/9/2022	10392	Weck Laboratories, Inc.	129.00	Water Treatment/Analysis
11/14/2022	10393	ACWA-JPIA	25948.78	Auto/General Liability Insurance (10/1/2022-9/30/2023)
11/15/2022	EFT5467	Bernadette C. Allen	845.18	Salary
11/15/2022	EFT5468	Arthur M. Aragon	2308.39	Salary
11/15/2022	EFT5469	Stephen Brown	138.52	Salary
11/15/2022	EFT5470	Christopher A. Burt	2877.78	Salary
11/15/2022	EFT5471	Michele M. Ferrell	3402.63	Salary
11/15/2022	EFT5472	Brian L. Fry	1919.51	Salary
11/15/2022	EFT5473	Gerrie G. Kilburn	138.52	Salary
11/15/2022	EFT5474	Juan R. Tello	1614.19	Salary
11/15/2022	EFT5475	Melanie E. Timoteo	1744.45	Salary
11/15/2022	EFT5476	Christopher A. Burt	300.00	Salary
11/15/2022	EFT5477	Juan R.Tello	353.00	Salary
11/15/2022	EFT5478	Automatic Data Processing, Inc.	7117.00	Payroll Taxes & Withholdings
11/17/2022	EFT5479	Automatic Data Processing, Inc.	110.63	Payroll Processing Fee
11/17/2022	EFT5480	Arco Gaspro Plus	2194.85	Fleet Vehicle Fuel
11/17/2022	EFT5481	Century Business Solutions	15.00	Credit Card Processing Fee
11/17/2022	EFT5482	Umpqua Bank	4409.44	Credit Card Payment - See Attached Detail
11/17/2022	EFT5483	VeriCheck, Inc.	192.11	E-check Processing Fees
11/17/2022	10394	Aramark Uniform Services	92.76	Shop Rag Service
11/17/2022	10395	Bob Murray & Associates	6190.00	Professional Services - Executive Search
11/17/2022	10396	Clinical Lab of San Bernardino	110.00	Water Treatment/Analysis
11/17/2022	10397	Lagerlof, LLP	4245.00	Legal Services
11/17/2022	10398	McMaster Carr	169.30	Maintenance Services
11/17/2022	10399*	SA Associates	5435.70	System Map Upgrade Project

Kinneloa Irrigation District
Check Register
November 1, 2022 to November 30 , 2022

Date	Check #	Payee	Amount	Description
11/17/2022	10401*	Ueware, Inc.	5540.00	Billing Software Support & Maintenance
11/17/2022	10402	Western Water Works	30.05	Maintenance Supplies - Ring and Gasket
11/17/2022	10403	Terry McGough	1500.00	Tree Removal at 1966 Pasadena Glen Rd
11/17/2022	10404	Generator Services Co.	8406.99	Generator Maintenance Repair (Alternator) - Sage
11/17/2022	EFT5484	Streamline	200.00	Website Services
11/30/2022	EFT5485	Automatic Data Processing, Inc.	110.63	Payroll Processing Fee
11/30/2022	EFT5486	American Messaging Services	35.34	Pager Service
11/30/2022	EFT5487	AT&T Mobility	63.33	Mobile Phones
11/30/2022	EFT5488	Pasadena Municipal Services	1872.11	Electricity - Wilcox Well Pumping
11/30/2022	10405	Aramark Uniform Services	51.21	Employee Hi-Vis Shirts
11/30/2022	10406	Clinical Lab of San Bernardino	230.00	Water Treatment/Analysis
11/30/2022	10407	Generator Services Co.	2366.22	Generator Lease - Sage
11/30/2022	10408	Generator Services Co.	1343.09	Generator Lease - Sage
11/30/2022	10409	Generator Services Co.	1277.81	Generator Maintenance Repair (Fuel Pump) - Sage
11/30/2022	EFT5489	Bernadette C. Allen	718.78	Salary
11/30/2022	EFT5490	Arthur M. Aragon	2265.10	Salary
11/30/2022	EFT5491	Christopher A. Burt	2489.37	Salary
11/30/2022	EFT5492	Michele M. Ferrell	2568.29	Salary
11/30/2022	EFT5493	Juan R. Tello	1388.58	Salary
11/30/2022	EFT5494	Melanie E. Timoteo	1744.44	Salary
11/30/2022	EFT5495	Brian L. Fry	2071.95	Salary
11/30/2022	EFT5496	Christopher A. Burt	300.00	Salary
11/30/2022	EFT5497	Juan R. Tello	353.00	Salary
11/30/2022	EFT5498	Automatic Data Processing, Inc.	6084.02	Payroll Taxes & Withholdings
11/30/2022	EFT5499	Century Business Solutions	505.73	Credit Card Processing Fee
11/30/2022	EFT5500	Kinneloa Irrigation District CA	<u>100,100.98</u>	KID Escrow (Loan Payment)
	Total		<u>253,094.94</u>	

*Check 10400 - Voided

Credit Card Detail Umpqua Bank

October 2022

(Expenses incurred/billed in October and due/paid in November)

Acct. No.	Account Description	Additional Description	MM	CB	BF	BA	MA	MF	TOTAL
1505	House Tunnel Project								\$0.00
1511	Water Treatment Plant								\$0.00
1514	Computer/Office Equip.								\$0.00
5010	Maintenance Supplies	CB: Backup Batteries for SCADA, Chamfering tool for K3 CL2 Line Project BF:Batteries, "No Parking" Signs MF: Couplings for K3 CL2 Line, Tubing for Sampling		\$1,060.50	\$96.64			\$267.81	\$1,424.95
5011	Materials for Install								\$0.00
5012	Safety Equipment								\$0.00
5022	Training/Certification								\$0.00
5025	Water Treatment/Analysis								\$0.00
5035	Vehicle Maintenance	CB: Floor Mats, Motor Oil		\$223.18					\$223.18
5036	Fuel								\$0.00
5030	Maintenance/Repair contractors								\$0.00
6021	Adm. & Bd. Exp.								\$0.00
6024	Customer/Public Info								\$0.00
6035	Office/Computer Supplies	MA: Labels, 11 Ink Cartridges (Restock), No. 9 Envelopes, Pens, Folders, Rubber Bands, Panini Scanner Ink Cartridge					\$1,415.12		\$1,415.12
6036	Postage/Delivery	MA: Stamps BA: Stamps and Certified Mail				\$605.20	\$660.00		\$1,265.20
6040	Professional Dues								\$0.00
6050	Telephone	MM: Alert Communications	\$75.00						\$75.00
6051	Mobile Phone								\$0.00
6053	Internet Service								\$0.00
6059	Computer/Software Maint.	MA: GoDaddy					\$5.99		\$5.99
6061	Office Equipment Maint.								\$0.00
6075	Outside Services								\$0.00
6081	Permits/Fees								\$0.00
TOTAL			\$75.00	\$1,283.68	\$96.64	\$605.20	\$2,081.11	\$267.81	\$4,409.44